



Website: <http://www.tillside.uk/>

**Minutes of Tillside Annual Parish Council Meeting held on Thursday 8<sup>th</sup> May 2025  
in Chatton Village Hall Commencing at 7.05pm**

**Present:** Chairman H Prytherch, Vice-Chairman R Ord,  
Parish Councillors: I Brown, D Spours, R Tebay, H Ray, T Faa-Thompson.  
& M Strother,  
County Councillor M Mather  
1 member of the public.  
Clerk I Hunter

All Parish Councillors present signed a Declaration of Acceptance form & completed a Declaration of Interest form.

**Min 2179-Election of Chairman for 2025/26-** Parish Councillor M Strother proposed & Parish Councillor T Faa-Thompson seconded Parish Councillor H Prytherch as Chairman for 2025/26. This was agreed.  
Parish Councillor H Prytherch accepted the position of Chairman for 2025/26 signed the Declaration of Acceptance and took the chair.

**Min 2180 -Election of Vice-Chairman for 2025/26-** Parish Councillor M Strother proposed & the Chairman seconded Parish Councillor R Ord as Vice-Chairman for 2025/26. This was agreed.  
Parish Councillor R Ord accepted the position as Vice-Chairman for 2025/26 and duly signed the Declaration of Acceptance.

**Min 2181- Chairman's Annual Report-** The annual report was deferred until the July Parish Council meeting, as the former Chairman was not in attendance.

**Apologies for Absence:** Parish N Petronelli-Stone  
Parish Councillors noted Parish Councillor R Hamilton's resignation.  
Parish Councillors agreed the display of the vacancy notice.

**Declaration of Interest:** None

**Request for Dispensation:** None

**Min 2182- Community Police:** The Clerk read out the following report:

**Incidents and crimes –**

There has only been no crime recorded in the past 28 days. The number of incidents is extremely low.

**Community Issues –**

**ASB –** There have been no reported incidents of any youth ASB.

No reported ASB/Issues from any pubs.  
**Community Engagement –**  
High visibility patrols are made in the area.

**Minutes-** The previously circulated Minutes of the Parish Council Meeting held on 10<sup>th</sup> April 2025 were agreed as a true record. The Chairman signed a hard copy.

**Any urgent matters arising from the minutes if not already on the agenda-** None

**Min 2183- Parish Council Policies**

- Parish Councillors agreed to adopt the Code of Conduct.
- Parish Councillors agreed to adopt the latest version of the NALC Model Standing Orders in principle. The Clerk to complete the information relating to Tillside Parish Council ahead of the July meeting where the final version will be ratified.
- Parish Councillors agreed to adopt the Parish Council's Complaints Procedure

**Min 2184- Annual Governance and Accountability Return for 2024/25**

- Parish Councillors noted that no actions had been raised by the Internal Auditor.
- Parish Councillors completed and approved the Annual Governance Statement
- Parish Councillors approved the draft Annual Accounts for 2024/25.
- Parish Councillors approved the Accounting Statement and Explanation of Variances
- Parish Councillors approved the completion & submission of the Certification of Exemption.
- Parish Councillors agreed to pay the Internal Auditor £60 for undertaking the Internal Audit.

**Min 2185- Parish Council representation on Outside bodies**

- Parish Councillors agreed Parish Councillor H Ray will represent Tillside Parish Council on Chatton Village Hall Committee in 2025/26.
- Parish Councillors agreed Parish Councillor T Faa-Thompson will represent Tillside Parish Council on Barmoor Wind Farm funding panel in 2025/26.

**Min 2186- Annual Insurance Premium-** Parish Councillors agreed the payment of £369.85 to Zurich Municipal for the 2025/26 premium, as the Parish Council had agreed a 5-year long-term agreement in 2021.

**Min 2187- Financial Statement – bank balances as at 31<sup>st</sup> March 2025**

- Current A/c £ 4165.17
- Savings A/c Instant Access £ 6009.87
- Savings A/c 95 Days Access £12052.43

**Min 2188- Receipts**

- Northumberland CC £ 2722.50 ½ Annual precept
- Chatton Village Hall £ 625.00 6-month rent
- Savings A/c Instant Access £ 9.87 Interest
- Savings A/c 95 Days Access £ 52.43 Interest

**Min 2189- Accounts for Payment**

• E I Hunter	£ 96.00	Clerk's Salary May
• HMRC	£ 24.00	PAYE
• NALC	£ 182.64	Annual subscription
• Zurich Municipal	£ 369.85	Annual Insurance premium
• E Rathbone	£ 60.00	Internal Auditor
• E I Hunter	£ 31.44	Expenses
• ICO	£ 47.00	Annual Data Protection fee

**Min 2190- Chatton Village Hall**

- Parish Councillor H Ray advised the meeting that she had no updates.  
Parish Councillors agreed the Clerk contact Chatton Village Hall Committee to organise an informal get together with Parish Councillors.

**Min 2191- Planning Applications-** Parish Councillors ratified the Parish Council's responses to the following planning applications:

25/01098/FUL- Proposed conversion of roof space with the insertion of conservation roof windows, replacement windows and construction of boundary wall to roadside elevation- 5 West End Chatton NE66 5PP.  
*Parish Councillors agreed not to object to this application.  
However, the majority of the Parish Councillors have concerns about the construction of the boundary wall which will have a detrimental effect on the Chatton Conservation Area.*

25/01218/COU- Change of use of redundant farm building to buildings within residential curtilage of existing farmhouse for domestic purposes- Amerside Law Farm Chatton Alnwick Northumberland NE66 5RF.  
*Parish Councillors agreed to submit no comments.*

25/01312/FUL- Residential annex ancillary to main dwelling- Reddishall Chatton Alnwick Northumberland NE66 5RA  
*Parish Councillors agreed not to object to this application.  
However, Parish Councillors have concerns that no materials have been identified on the either the planning application or within the supporting documents. Therefore, the Parish Council request that the missing information is obtained ahead of the planning application being determined.*

**Min 2192- Planning Approvals**

25/00203/FUL- Install 4no air-to-air heat pumps- Chatton Village Hall Old Road Chatton Alnwick Northumberland NE66 5PX

Parish Councillors agreed the Clerk obtain clarification from Northumberland County Council Planning Department if planning permission is required to install heat pumps & solar panels in Conservation Areas.

**Min 2193- County Councillor updates-** County Councillor M Mather provided the following updates:

**Northumberland County Council-** There is currently no Leader, the new Leader will be elected at the Full Council meeting on 21<sup>st</sup> May.  
The Conservatives are the largest group on Northumberland County Council, however, there is no overall control.  
The induction day for all County Councillors was held on 7<sup>th</sup> May.  
**Chatton Bridge-** The repairs to the bridge should be undertaken before the winter.

**Min 2194- Parish Council meeting dates for 2025/26-** Parish Councillors agreed the previously circulated dates as the dates for Parish Council meetings in 2025/26.

**Min 2195- Chatton News-** Parish Councillors agreed the Clerk provide the following updates for the Chatton News:  
The 2025/26 Chairman & Vice-Chairman  
The County Councillors.  
The Clerk to check that the updates agreed at the April meeting are added to the next edition of Chatton News if they have not been included within the previous edition.

**Any Other Urgent Business.**

**Min 2196- Highways-** Parish Councillors raised concerns about the speed of the traffic at the Broomhouse Steading area.  
Parish Councillors noted that the speed limit in that area could not be reduced as it did not meet the criteria.  
Parish Councillors agreed County Councillor M Mather ask Northumberland County Council Highways Department if the signage in that area could be reviewed.

**Date of the next Parish Council Meeting:** 10<sup>th</sup> July 2025

Chairman \_\_\_\_\_ Date \_\_\_\_\_

Ch's Initials \_\_\_\_\_