



Website: <http://www.tillside.uk/>

**Minutes of Tillside Annual Parish Council Meeting held on Thursday 9th May 2024
in Chatton Village Hall Commencing at 7.05pm**

Present: Chairman A Macdonald-Smith, Vice-Chairman H Prytherch
Parish Councillors: J Renner, R Ord, I Brown, R Brown, D Spours, H Ray, M Strother,
N Petronelli-Stone, & R Ord (After Min 2065)
County Councillor M Mather
3 members of the public.
Clerk I Hunter

Min 2062-Election of Chairman for 2024/25- Parish Councillor R Tebay proposed & Parish Councillor I Brown seconded Parish Councillor A Macdonald-Smith as Chairman for 2024/25. This was agreed.
Parish Councillor A Macdonald-Smith accepted the position of Chairman for 2024/25 and duly signed the Declaration of Acceptance.

Min 2063 -Election of Vice-Chairman for 2024/25- Parish Councillor R Tebay proposed & Parish Councillor D Spours seconded Parish Councillor H Prytherch as Vice-Chairman for 2024/25. This was agreed.
Parish Councillor H Prytherch accepted the position as Vice-Chairman for 2024/25 and duly signed the Declaration of Acceptance.

Min 2064- Chairman's Annual Report- The Chairman provided the following verbal report:
In 2023/24, the benches project had been completed, the Chatton War Memorial had been repaired and re-lettered, and the new playground had been installed.
One water leak in Chatton had been resolved, however, we now have another water leak in Chatton.

Apologies for Absence: Parish A Wrangham & T Faa-Thompson
County Councillor C Hardy

The Chairman reported that Parish Councillor I Straughan had resigned from the Parish Council with immediate effect, and he had thanked her for her service to the Parish Council.

The Clerk agreed to organise a vacancy notice for display.

Declaration of Interest: None

Request for Dispensation: None

Community Police: The Clerk read out the following report:

No crimes to update on this period. Extremely quiet in general incidents in the area also since the last meeting.

Community wise nothing to pass on either – No new reports re poaching and or rural type offences or information to pass in relation to anyone suspicious coming into our area from further afield.

Community engagement nothing to update on.

Just to add a caveat that this is being sent a week prior to the meeting due to availability so anything occurring between now and the 9th might be missed.

Minutes- The Minutes of the Parish Council Meeting held on 11th April 2024 previously circulated were agreed as a true record and signed by the Chairman.

Any urgent matters arising from the minutes if not already on the agenda-

Min 2065 (Min 2056) Poppy netting display- The Chairman advised the meeting that additional information had been received in relation to the length of time the netting will be in situ, and the level of support there is for the poppy netting display. Parish Councillors agreed to add poppy netting display to the July agenda.

The Chairman proposed changing the running order of the agenda, to consider Agenda No 19 next. This was agreed.

Min 2066- Planning Application

24/01267/FUL- Proposed accesses (bellmouths) to 3 No. forests incl. Ros Hill, Quarry House and Haughterslaw- Land At Ros Hill, Quarry House And Haughterslaw Eglington Northumberland

Parish Councillors agreed to suspend Standing Orders to allow a member of the public speak

The member of public provided a verbal summary of the current usage, width and condition of the proposed accesses.

Parish Councillors agreed to reinstate Standing Orders.

Parish Councillors considered the planning application and agreed to object to the planning application on the following grounds:

- The proposed accesses are not suitable to take additional large timber HGV's due to its width and current condition.

The Timber Transport Forum – Timber Transport Management Plans states the following for an excluded route:

Should not be used for timber transport in their present condition. These routes are either formally restricted, or are close to being formally restricted, to protect the network from damaging loads. Consultation with the Local Authority is required to explore alternatives.

Tillside Parish Council requests that this planning application is considered at Planning Committee.

Min 2067- Parish Council Policies

- Parish Councillors undertook the annual review and agreed to adopt the Code of Conduct.
- Parish Councillors undertook the annual review and agreed to adopt the Standing Orders.

- Parish Councillors undertook the annual review and agreed to adopt the Parish Council's Complaints Procedure

Min 2068- Annual Governance and Accountability Return for 2023/24

- Parish Councillors noted that no actions had been raised by the Internal Auditor on his report.
- Parish Councillors completed and approved the Annual Governance Statement
- Parish Councillors approved the draft Annual Accounts for 2023/24
- Parish Councillors approved the Accounting Statement and Explanation of Variances
- Parish Councillors approved the completion & submission of the Certification of Exemption.
- Parish Councillors agreed to pay the Internal Auditor £60 for undertaking the Internal Audit.

Min 2069- Parish Council representation on Outside bodies

- Parish Councillors agreed Parish Councillor H Ray will represent Tillside Parish Council on Chatton Village Hall Committee
- Parish Councillors agreed Parish Councillor T Faa-Thompson will represent Tillside Parish Council on Barmoor Wind Farm funding panel.

Min 2070- Speed warning sign- The Clerk reported that she had still not been able to make contact with the manufacturer.
The Vice-Chairman offered to check the speed warning sign to ascertain if it is still working. This was agreed.

Min 2071- Annual Insurance Premium- Parish Councillors agreed the payment of £411.03 to Zurich Municipal for the 2024/25 premium, as the Parish Council had agreed a 5-year long-term agreement in 2021.

Min 2072- Financial Statement – balance as at 31st March 2024

- Bank Balance £20285.03

Min 2073- Receipts

- | | | |
|------------------------|-----------|--------------------------------|
| • Northumberland CC | £ 2475.00 | ½ Annual precept |
| • Chatton Cricket Club | £ 175.00 | Annual rent- Cricket Club land |
| • HMRC | £ 313.89 | VAT refund |

Min 2074- Accounts for Payment

- | | | |
|--------------------|----------|----------------------------|
| • E I Hunter | £ 96.00 | Clerk's Salary May |
| • HMRC | £ 24.00 | PAYE |
| • NALC | £ 165.48 | Annual subscription |
| • Zurich Municipal | £ 411.03 | Annual Insurance premium |
| • E Rathbone | £ 60.00 | Internal Auditor |
| • E I Hunter | £ 39.12 | Expenses |
| • ICO | £ 35.00 | Annual Data Protection fee |

Min 2075- Chatton Village Hall

- Parish Councillor R Tebay provided the following verbal update:

1. Anybody can sign up to become a member of the Friend of Chatton Village Hall scheme for a donation.
 2. The Trustees of Chatton Village Hall Committee are willing to attend an informal meeting with Tillside Parish Councillors, as this would allow each Committee to meet the members of the other Committee.
The proforma plan for a Resilience Forum could be discussed at the informal meeting.
 3. Chatton Village Hall Trustees would prefer to continue with the current arrangements with Tillside Parish Council which is a Trust Deed rather than a formal agreement. The Parish Council will receive a copy of the Trust Deed shortly.
 4. Chatton Village Hall Trustees are currently applying for grants towards the toilet refurbishment.
- The Clerk reminded the meeting that the Parish Council had received an email update in relation to the Chatton Village Hall Heritage Project.

Min 2076- Planning Approvals

24/00483/LBC- Proposed provision of wood burning stove to lounge and associated external flue- 5 Broomhouse Steading Chatton NE66 5ND

24/00788/TREECA-Trees in a Conservation: To remove all the existing shrubbery and trees.

Min 2077- Planning Refusals

11/03058/LBC- New ceiling and floor in dining room- Fowberry Tower Chatton Wooler Northumberland NE71 6ER.

11/02521/LBC- Alterations to central room (Blake) and eastern (Blake en-suite), first floor, south side- Fowberry Tower Chatton Wooler NE71 6ER.

11/02128/LBC- Alterations to first floor bedroom (Barrack Room) including installation of staircase-Fowberry Tower Chatton Wooler NE71 6ER.

11/01189/LBC- Refurbishment /alteration to east wing- Fowberry Tower Chatton Alnwick Northumberland NE71 6ER.

11/00944/LBC- Renovation of library on ground floor- Fowberry Tower Chatton Alnwick Northumberland NE71 6ER.

11/00682/LBC- Open Blocked Window on 2nd Floor Landing, West Elevation. Renovate Window. Replace Ceiling- Fowberry Tower Chatton Alnwick Northumberland NE71 6ER

11/00815/LBC- Renovation of morning room, ground floor area- Fowberry Tower Chatton Alnwick Northumberland NE71 6ER.

11/00694/LBC- Renovation of Front Hall on Ground Floor Area- Fowberry Tower Chatton Alnwick Northumberland NE71 6ER.

Min 2078- Consultation- Parish Councillors agreed not to respond to the following consultation from Northumberland County Council Planning Department Planning application requirements - local list consultation 2024

Min 2079- Defibrillators- Parish Councillor N Petronille-Stone advised the meeting that she is still consulting with Chillingham residents about the purchase of a defibrillator for the Chillingham area, and the future maintenance of the defibrillator.

Min 2080- Correspondence

- **Resident-** Email- Re boundary to School Field, and proposed planting etc. Parish Councillors agreed the Chairman contact the resident to remind them that the fence needs to be on the boundary line, and the hedging needs to be on the resident's property. Also, the resident requires permission from the Parish Council if they are using the School Field as access to undertake any works.

Min 2081- County Councillor updates- County Councillor M Mather provided the following updates:

Northumberland County Council- I have now completed 3 years as your County Councillor, please can I have your thoughts of what you would like from Northumberland County Council in the next 4 years.

The grass cutting is behind schedule due to weather conditions.

There has been a restructure in the Highways Department, which means the highways maintenance section now comes under highways structure.

Planning training- The Director of Planning will deliver training on planning & enforcement for Parish Councillors in the Wooler ward on 19th June in the evening at Glendale Middle School, please can as many Parish Councillors as possible attend.

North Northumberland Local Area Committee- The meeting on 30th May will be in Wooler and the Police have been invited to attend.

Chatton Bridge- There are no updates as Northumberland County Council are still awaiting an agreement for access to undertake the works.

Covid vaccines- I have raised concerns that the Spring vaccine is not being delivered by Dr's Surgeries and the only option available to residents of Wooler ward is the roving bus which is limited to a 2-hour slot, this is not good enough for the rural area.

Chatton Bank- The wall was inspected on 12th April, however, as there has been no action to date, I will chase this up with Northumberland County Council Highways Department.

Percy Arms- Northumberland County Council Enforcement Department have advised that the decking should be removed in June 2024.

Planning Applications- Northumberland County Council Planning Department are now determining 80% of the planning applications received within the time limit, which is an improvement. Also, County Councillors will receive a 6-month update at the Local Area Committees.

Parish Councillor R Tebay gave a vote of thanks to County Councillor M Mather for his updates.

Min 2082- Parish Council meeting dates for 2024/25- Parish Councillors agreed the previously circulated dates as the dates for Parish Council meetings in 2024/25

Min 2083- Chatton News-Parish Councillors agreed the Clerk provide the following updates for the Chatton News:

The 2024/25 Chairman & Vice-Chairman

Parish Councillor H Ray as the new Parish Council representative on Chatton Village Hall Committee.

Percy Arms- The Parish Council have continued to ask questions on behalf of residents about the decking at The Percy Arms, and Northumberland County Council have advised the decking should be removed in June 2024.

Any Other Urgent Business. None.

Date of the next Parish Council Meeting: 11th July 2024

Chairman _____ Date _____

Ch's Initials _____