



Website: <http://www.tillside.uk/>

**Minutes of Tillside Annual Parish Council Meeting held on Thursday 11th May 2023
in Chatton Village Hall Commencing on the rising of the Annual Parish Meeting**

Present: Chairman A MacDonald-Smith, Vice-Chairman H Prytherch
Parish Councillors: I Fiddes, J Renner, R Ord, I Brown, M Strother & T Faa-Thompson
County Councillors M Mather & C Hardy
4 members of the public.
Clerk I Hunter

Min 1940-Election of Chairman for 2023/24- Parish Councillor M Strother proposed & Parish Councillor H Prytherch seconded Parish Councillor A MacDonald-Smith as Chairman for 2023/24. This was agreed. Parish Councillor A MacDonald-Smith accepted the position of Chairman for 2023/24 and duly signed the Declaration of Acceptance.

Min 1941 -Election of Vice-Chairman for 2022/23- Parish Councillor M Strother proposed & Parish Councillor J Renner seconded Parish Councillor H Prytherch as Vice-Chairman for 2023/24. This was agreed. Parish Councillor H Prytherch accepted the position as Vice-Chairman for 2023/24 and duly signed the Declaration of Acceptance.

Min 1942- Chairman's Annual Report- The retiring Chairman gave the following verbal report:
I have been Chairman for Tillside Parish Council for 5 years.
This year we have undertaken and completed works to the village footpath, benches have been made and installed in various locations around the parish using wood from trees which fell during storm Arwen.
Parish Councillors have worked together in a professional manner.
The 2 County Councillors have attended & engaged in Parish Council meetings.
Finally thank you to the Clerk for her support.

The Chairman gave a vote of thanks to Parish Councillor M Strother the retiring Chairman.

Apologies for Absence: Parish Councillors R Tebay I Straughan & A Wrangham
Parish Councillors granted Parish Councillor D Spours leave of absence until the July Parish Council meeting.

Declaration of Interest: None

Request for Dispensation: None

Community Police: No report received. Parish Councillors agreed the Clerk contact the Police to ask for a report, as well as question why no report was received ahead of the meeting.

Minutes- The Minutes of the Parish Council Meeting held on 13th April 2023 previously circulated were agreed as a true record and signed by the Chairman.
Parish Councillors noted for clarity that Chatton Village Hall would only have £2k funding available if all commitments were successful.

Any urgent matters arising from the minutes if not already on the agenda- None

Min 1943- Parish Council Policies

- Parish Councillors undertook the annual review and agreed to adopt the Code of Conduct.
- Parish Councillors undertook the annual review of the Standing Orders and agreed to adopt the revised Standing Orders. The only changes were the inclusion of the number of days ahead of a when a meeting can be called etc.
- Parish Councillors undertook the annual review and agreed to adopt the Parish Council's Complaints Procedure

Min 1944- Annual Governance and Accountability Return for 2022/23

- Parish Councillors noted that no actions were raised from the report of the Internal Auditor.
- Parish Councillors completed and approved the Annual Governance Statement
- Parish Councillors approved the draft Annual Accounts for 2022/23
- Parish Councillors approved the Accounting Statement and Explanation of Variances
- Parish Councillors approved the completion & submission of the Certification of Exemption.
- Parish Councillors agreed to pay the Internal Auditor £60 for undertaking the Internal Audit.

Min 1945- Parish Councillor vacancy

- Parish Councillors received the resignation from Parish Councillor H Scrivens
- Parish Councillors ratified the display of the vacancy notice
- Parish Councillors considered the request from Nathalie Petronelli-Stone and agreed to co-opt her to represent Lilburn Ward. Nathalie Petronelli-Stone will become a Parish Councillor once she signs the Declaration of Acceptance at the July meeting.

Min 1946- Parish Council representation on Outside bodies

- Parish Councillors agreed Parish Councillor I Fiddes will represent Tillside Parish Council on Chatton Village Hall Committee
- Parish Councillors agreed Parish Councillor T Faa-Thompson will represent Tillside Parish Council on Barmoor Wind Farm funding panel.

Min 1947- Annual Insurance Premium- Parish Councillors agreed the payment of £404.32 to Zurich Municipal as the Parish Council is currently within a 5-year long-term agreement.

Min 1948- Chatton War Memorial

- The Chairman advised the meeting that the repairs and re-lettering to the Chatton War Memorial had been completed by Jezz Smith within the £500 budget.

- Parish Councillors agreed the payment of the invoice on arrival on condition it is within the £500 budget.

Min 1949- Village Green

- Parish Councillors considered the email from Northumberland Estates and agreed to accept the Village Green to be added to one of the agreements the Parish Council have with Northumberland Estates, as well as accepting the liability for the large stone and the Christmas tree.
- Parish Councillors agreed the Clerk update Northumberland Estates with the Parish Council's agreement.

Min 1950- Highways updates

- County Councillor M Mather informed the meeting the Chillingham gateway signs should be installed in May.
- The Vice-Chairman asked if Northumberland County Council cuts the grass in Chillingham. The Clerk agreed to contact Northumberland County Council for a grass cutting schedule for Chillingham as a starting point.
- County Councillor M Mather informed the meeting that he had no updates in relation to Chatton bridge
- County Councillor M Mather informed the meeting that Fowberry bridge should be fixed within 2 weeks.
- Parish Councillors agreed that in future when there are any issues with damage to bridges the Clerk report the issue/s to Northumberland County Council Bridges Officer and copy in the appropriate County Councillor who will pick up the issue/s.

Min 1951- Financial Statement – balance as at 31st March 2023

- Bank Balance £ 29093.95 Including £9K play equipment funding.

Min 1952- Receipts

- Northumberland CC £ 2250.00 ½ Annual precept
- Chillingham Wild Cattle £ 160.00 Donation – ½ bench

Min 1953- Accounts for Payment

- E I Hunter £ 96.00 Clerk's Salary May
- HMRC £ 24.00 PAYE
- NALC £ 156.04 Annual subscription
- Zurich Municipal £ 404.32 Annual Insurance premium
- E Rathbone £ 60.00 Internal Auditor
- E I Hunter £ 8.46 Expenses
- ICO £ 35.00 Annual Data Protection fee
- Resident £ 200.00 Contribution towards plants for Chatton planters

Min 1954- Chatton Village Hall

- Parish Councillor I Fiddes provided the following verbal update:
Please can the Chatton Village Hall accounts information be forwarded onto the 2 County Councillors.
Estimates have been received for the works to the kitchen, and there had been one quote of £45k for works to the toilets.

He gave an update on the grant funding situation and confirmed that they are continuing to look for additional grants.

He provided an update on the Heritage project and events which are being held in the Village Hall.

The groundworks for the playground will be awarded to local firms.

- The renewing of the lease for the Village Hall is with Northumberland Estates.
- The Clerk informed the meeting that Chatton Village Hall Committee will charge the Parish Council £10 per hour for meetings, and have asked for clarity on how the charge will be collated. The Clerk proposed that she keep a note of the dates for meetings and the length of meetings, which could be submitted to Chatton Village Hall Treasurer after the April meeting to allow the annual invoice to be raised. This was agreed.

Min 1955- New play equipment- The Vice-Chairman agreed to under research work ahead of the July Parish Council meeting.

Min 1956- Correspondence

- **Forest Stewardship Council-** Stakeholder Consultation – comments by 12th May
- **Local Government Boundary Commission-**Email- Draft recommendations for new electoral arrangements in Northumberland County Council

Min 1957- Benches- The Clerk informed the meeting that Chatton Village Hall & Chillingham Wild Cattle Association had each provided £160 towards the benches.

County Councillors M Mather & C Hardy had each agreed to make a £200 contribution towards the benches.

Parish Councillors agreed they hoped to obtain sufficient donations to cover the cost of the benches.

Min 1958- Local Issues-

- **Composting & brown bins-** County Councillor M Mather advised the meeting that the composting trial is ongoing and there will be no update until the trial has ended.
- **Trees from Lyham crossroads to Hazelrigg-** The Vice-Chairman agreed to look into this.

Min 1959- County Councillor updates- County Councillor M Mather provided the following updates:

Rural poverty- There will be a member of staff based in the Glendale Gateway Centre part time for 2 years, we are currently designing the job role.

Wooler Library- The service reverts back to pre-covid provision which will be 6 days & 1 evening per week.

Chatton housing- Bernicia are looking into the issues of the 2 properties with no heating and Northumberland County Council Environment Department are looking into the rat issue. I am still trying to find out information about the demolition of the Bernicia garages.

Broadband- The Wooler area has been selected as one of the areas for the Go-fibre gbt project.

Berwick Partnership School reorganisation-The outcome of the Consultation is to move to 2-tier, which unfortunately will mean we will lose Glendale Middle School, however, financially this is the correct decision. Belford will move into the Alnwick Partnership, and Wooler will remain in the Berwick Partnership, however,

people living close to the partnership boundary line will be looked at on a case-by-case basis as to which will be the parents preferred school for their children. The Glendale Middle School building will be used for the community i.e., family hub, gym etc.

County Councillor C Hardy added that Northumberland County Council budget has come in on budget.

Min 1960- Parish Council meeting dates for 2023/24- Parish Councillors agreed the previously circulated dates as the dates for Parish Council meetings in 2023/24

Min 1961- Chatton News- Parish Councillors agreed to defer the decision until the July meeting as to who will be the lead Parish Councillor for completing the Parish Council reports for the Chatton News.

Parish Councillors agreed the Clerk obtain deadlines for contributions for the Chatton News.

Parish Councillors agreed the Clerk provide the following updates for the Chatton News:

The New Chairman & Vice-Chairman

The Parish Council's thank you to the volunteers who look after the Chatton planters, and agreed to make a one-off donation towards plants for the planters.

The repairs & re-lettering of Chatton War Memorial.

The dates of Parish Council meetings in 2023/24.

Any Other Urgent Business.

Date of the next Parish Council Meeting: 13th July 2023

Chairman _____ Date _____

Ch's Initials _____