



Website: <http://www.tillside.uk/>

**Minutes of Tillside Annual Parish Council Meeting held on Thursday 12th May 2022
in Chatton Village Hall Commencing on the rising of the Annual Parish Meeting**

Present: Chairman M Strother

Parish Councillors: I Fiddes, I Straughan, A Wrangham, J Renner, R Ord, I Brown,
H Scrivens, D Spours,

T Hume (after Min 1822) & A MacDonald-Smith (after Min 1825).

County Councillors M Mather & C Hardy

1 member of the public.

Clerk I Hunter

Min 1822-Election of Chairman for 2022/23- Parish Councillor D Spours proposed & Parish Councillor A Wrangham seconded Parish Councillor M Strother as Chairman for 2022/23. Parish Councillor M Strother accepted the position on the condition the person who is elected as Vice-Chairman takes on the role as Chairman in 2023/24 and signed the Declaration of Acceptance.

Parish Councillor A Hume joined the meeting at this point.

Min 1823 -Election of Vice-Chairman for 2022/23- As no Parish Councillor offered to take up the position as Vice-Chairman, Parish Councillors agreed to defer the election of Vice-Chairman until the July Parish Council meeting.

Min 1824- Chairman's Annual Report- The Chairman gave the following verbal report:

It has been a good year especially with the return of face-to-face meetings.

This has been another year where the Parish Council and the new Parish Councillors have all worked positively.

The footpath from the allotments to the village has been completed, and the BBQ area is now open. The new signage for Chillingham and the speed warning sign for Chatton are progressing.

On a negative point the Parish was hit hard by storm Arwen, however we are working with County Councillors to tidy up. A positive point from storm Arwen are benches are being made using some of the fallen trees.

Apologies for Absence: Parish Councillors R Tebay & H Prytherch

Declaration of Interest: Parish Councillor I Brown declared a personal & prejudicial interest in Planning Application No 22/01536/MAST as the mast will be on his land under a compulsory purchase.

Request for Dispensation: None

Community Police: The Clerk read out the following report:

Nothing to report for Tillside this month. No crimes or incidents of note to report. Just to remind everyone however to be vigilant when it comes to diesel and oil tanks both domestic and business users as we have seen a rise in the theft of these types of fossil fuels recently.

Minutes- The Minutes of the Parish Council Meeting held on 14th April 2022 previously circulated were agreed as a true record and signed by the Chairman.

Any urgent matters arising from the minutes if not already on the agenda- None

Min 1825- Parish Council Policies

- Parish Councillors undertook the annual review and agreed to adopt the Code of Conduct.
- Parish Councillors undertook the annual review of the Standing Orders and agreed to adopt the Model Standing Orders 2018 for England (revised 2020)
- Parish Councillors undertook the annual review and agreed to adopt the Parish Council's Complaints Procedure

Parish Councillor A MacDonald-Smith joined the meeting at this point.

Min 1826- Annual Governance and Accountability Return for 2021/22

- Parish Councillors noted that no actions were raised from the report of the Internal Auditor.
- Parish Councillors completed and approved the Annual Governance Statement
- Parish Councillors approved the draft Annual Accounts for 2021/22
- Parish Councillors approved the Accounting Statement and Explanation of Variances
- Parish Councillors approved the completion & submission of the Certification of Exemption.
- Parish Councillors agreed to pay the Internal Auditor £60 for undertaking the Internal Audit.

Min 1827- Annual Insurance Premium- Parish Councillors agreed to accept the quote of £381.95 from Zurich Municipal as the Parish Council is within a 5-year long-term agreement.

Min 1828- Speed Warning sign Chatton- Parish Councillors considered the revised site provided by Northumberland County Council for the speed warning sign, which was the site the Parish Council originally requested. Parish Councillors agreed the Clerk email Richard McKenzie of Northumberland County Council, stating that the Parish Council authorises the works to proceed to install the sign and CC County Councillor M Mather into the email. Parish Councillor J Renner asked if the 30mph sign could be moved. County Councillor M Mather informed the meeting it is an expensive and long process. Parish Councillors agreed not to request for the 30mph sign to be moved.

Min 1829 Gateway signage to Chillingham- County Councillor M Mather informed the meeting that the sign is now with the drawing office at Northumberland County Council and the Parish Council will be sent a copy of the drawing for approval.

Min 1830- Platinum Jubilee events- The Clerk read out a statement received from Parish Councillor R Tebay:

- I have asked Mick Douglas to cut the grass on the village field and village green now and just before the Jubilee events so they are in top condition
- Johnny Renner is lighting a beacon as well as the Ord's - many thanks
- Tree on Chatton Village Green - I've had a number of residents complain about the dangerous state of the tree after Storm Arwen. After a number of approaches to Northumberland Estates, I'm pleased to say they have a tree surgeon examination tomorrow, and have promised to inform me of the report/action next week.
- I have informed the County Council of our planned events and use of green etc.
- Michael (with fork lift) and Henry are leading on putting up the bunting around the VH, green, and Church on the weekend before the Jubilee - many thanks.
- We have spent much of our funding, but are trying to keep all of the invoices together so we can let you have them all at the same time Isabel.
- Lady Wakefield and our new priest Tracey Usher are judging garden competition - prizes on the Sunday.
- Tickets for the Saturday live bands available at Chatton shop.

Parish Councillor I Straughan informed the meeting that the Platinum Jubilee group are not meeting again as the events are now organised.

Min 1831- Financial Statement – balance as at 31st March 2022

- Bank Balance £ 29110.00 Including £2K for Covid -19 Contingency fund £9K play equipment funding.

Min 1832- Accounts for Payment

- | | | |
|--------------------|----------|--------------------------|
| • E I Hunter | £ 96.00 | Clerk's Salary May |
| • HMRC | £ 24.00 | PAYE |
| • NALC | £ 152.42 | Annual subscription |
| • Zurich Municipal | £ 381.95 | Annual Insurance premium |
| • E Rathbone | £ 60.00 | Internal Auditor |
| • E I Hunter | £ 7.95 | Expenses |

Min 1833- Planning Applications- Parish Councillors ratified the submission of No Comments to the following planning application:

22/01223/FUL- Raised and extended roof - works to include front/rear dormers, conservation roof windows roof and front entrance porch- 4 Church Hill Chatton Northumberland NE66 5PY

Parish Councillors considered the following planning application

Parish Councillor I Brown did not take part due the discussion and decision on the following planning application:

22/01536/MAST- Installation of a 20m lattice tower supporting 6 no. antennas, 4 no. transmission dishes, 2 no. equipment cabinets, 1 no. meter cabinet and ancillary development thereto including a generator and associated fuel tank, a hardstanding area, a new access track and a fenced compound- Land East Of Amerside Law Farm Amerside Law Farm Chatton Northumberland.
Parish Councillors agreed to not object but to raise the following comments:
Parish Councillors have concerns about the visual impact on the surrounding area. If Northumberland County Council are minded to approve the mast it must be of a suitable colour and structure to fit within the surrounding rural area.

Min 1834- Planning Approval-

21/04649/FUL-Erection of steel portal frame with precast concrete panels, yorkshire boarding to 3 sides and grey fibre cement roof sheets with 15% translucent roof sheets- Land East Of Amerside Law Farm Amerside Law Farm Chatton Northumberland

Min 1835- Correspondence

- **Northumbria Police-** Email- sign up to Northumbria Connected.
- **NCC-** Community Resilience workshop 18/5
- **Lowick PC-** Neighbourhood plan Regulation 14 consultation
- **NCC-** Love Northumberland Awards 13/5
- **Northumberland Carers-** Carers week 6th-12th June

Min 1836- Book box for Chatton- It was agreed to defer this until the July Parish Council meeting

Min 1837- Projects- Parish Councillors considered the update received from Parish Councillor R Tebay.

Parish Councillors agreed Parish Councillor R Tebay contact Parish Councillor T Faa-Thompson in relation to the bench for St Cuthbert's cave area.

Parish Councillors agreed the following wording for the plaques for the benches *Storm Arwen 2021*

Min 1838- Annual Spring clean- Parish Councillor I Straughan informed the meeting that she along with Parish Councillor J Renner & his family undertook the annual spring clean, and reported there was a big reduction in litter this year. However, another volunteer collected a number of car parts at the bridge area.

Min 1839- County Councillor updates- County Councillor M Mather provided the following updates:
Congratulations to the Chairman for another year. It has been a pleasure working with proactive Parish Councils.
He encouraged Parish Councillors to attend the Community Resilience workshop on 18th May at 6pm at Kirknewton as this has been setup following storm Arwen,

we are starting to look at how we can work better together for future emergencies i.e., local hubs. The meeting is for Parish Councils and Village Hall Committees. The next North Northumberland Local Area Council will be held at Berwick Leisure Centre on 19th May at 2pm.

Police- Andy Huddleston is willing to come along to speak to volunteers about speed watch.

Planning- Northumberland County Council Planning Department is back up to full capacity, therefore officers are working through the backlog of planning applications. I have asked that the application for the Percy Arms reaches a determination asap.

Parish Councillors asked about accessing funding from a local business ‘MSP’ for new play equipment as they have provided funding to another Parish Council.

Parish Councillor R Ord agreed to ask the question of MSP.

Parish Councillor C Hardy advised the meeting that Northumberland County Council are preparing a toolkit for going green grants, so if the Parish Council have any community projects or schemes i.e., EV chargers, please contact Matt Baker at Northumberland County Council.

Min 1840- Parish Council meeting dates for 2022/23- Parish Councillors agreed the dates for Parish Council meetings in 2022/23

Min 1841- Chatton News- Parish Councillor H Scriven’s agreed to submit a report to the Chatton News following the meeting.

Any Other Urgent Business.

Date of the next Parish Council Meeting: 14th July 2022

Chairman_____ Date _____

Ch’s Initials _____