



Website: <http://www.tillside.uk/>

**Minutes of the Virtual Tillside Annual Parish Council Meeting
held on Thursday 13th May 2021 Commencing at 19.05**

Present: Chairman M Strother, Vice-Chairman R Tebay
Parish Councillors: H Prytherch, I Fiddes, A MacDonald-Smith,
T Hume, I Straughan T Faa-Thompson, A Wrangham, J Renner, R Ord, & D Spours.
County Councillors M Mather & C Hardy
1 member of the public.
Clerk I Hunter

Min 1689- Declaration of Acceptance

- Parish Councillors signed a Declaration of Acceptance form.
- Parish Councillors granted an extension of time to the following Parish Councillors to complete & sign a Declaration of Acceptance form:
I Fiddes, R Ord, & T Faa-Thompson
- All Parish Councillors completed a Declaration of Interest form

Min 1690-Election of Chairman for 2021/22- Parish Councillor H Prytherch proposed & Parish Councillor J Renner seconded Parish Councillor M Strother as Chairman for 2021/22. Parish Councillor M Strother accepted the position and signed a Declaration of Acceptance.

Min 1691 -Election of Vice-Chairman for 2021/22- The Chairman proposed & Parish Councillor T Hume seconded Parish Councillor R Tebay as Vice-Chairman for 2021/22. Parish Councillor R Tebay accepted the position and agreed to sign a Declaration of Acceptance.

Min 1692- Chairman's Annual Report- The Chairman gave the following verbal report:
It has been a difficult year the Parish Council business has been dominated by the pandemic. Covid 19 has meant Parish Council meetings have been held by zoom, hopefully we will return to face-to-face meetings in the near future. He thanked everybody for their help stating that the Parish Council have worked with Wooler Parish Council, delivering food parcels and Christmas parcels to residents. The Parish Council earmarked a figure within the Parish Council funds to help residents and businesses within the Parish if they were unable to receive any financial support elsewhere. Parish Councillors have considered planning applications either via zoom meetings or emails, thank you for your responses when asked. The Chatton Shop is a massive part of the community, and thank you for providing a hub for Parish Council paperwork it is appreciated. The Parish Council has a good working relationship with the Village Hall Committee. Parish

Councillors have been supportive which has made the job as a Chairman easier, thank you. I hope the support of Parish Councillors will continue, keep up the positivity and we can get things done.

Apologies for Absence: None

Declaration of Interest: None

Request for Dispensation: None

Parish Councillor R Ord joined the meeting at that point.

Community Police: No report received. Parish Councillors asked the Clerk to chase up the Police for a report, and invite a Police Office to attend a future face-to-face meeting.

Minutes- The Minutes of the Parish Council Meeting held on 18th March 2021 previously circulated were agreed, the Chairman to sign a hard copy.

Any urgent matters arising from the minutes if not already on the agenda- None

Min 1693 (Min 1673)- Footpath at Allotments- Parish Councillor R Ord advised the meeting that the Community Garden Group are asking for an update on the proposed works as they have trees they would like to plant. Parish Councillors agreed the Chairman, & Parish Councillors T Hume & R Ord meet on site to discuss the works and provide an update to the Vice-Chairman.

Min 1694- Parish Council Policies

- Parish Councillors agreed to adopt the Code of Conduct.
- Parish Councillors undertook the annual review of the Standing Orders and agreed to adopt them.
- Parish Councillors undertook the annual review of the Parish Council's Complaints Procedure and agreed to adopt it.

Min 1695- Annual Governance and Accountability Return for 2020/21

- Parish Councillors noted that no actions were raised from the report of the Internal Auditor
- Parish Councillors completed and approved the Annual Governance Statement
- Parish Councillors approved the draft Annual Accounts for 2020/21
- Parish Councillors approved the Accounting Statement and Explanation of Variances
- Parish Councillors approved the completion & submission of the Certification of Exemption.
- Parish Councillors agreed to pay the Internal Auditor £50 for undertaking the Internal Audit.

Min 1696- Annual Insurance Premium- Parish Councillors considered the quotes received for the Parish Council annual Insurance premium. Parish Councillors agreed to accept the quote of £378.69 from Zurich Municipal for a 5-year long-term agreement.

Min 1697- The Northumberland Sandstone Ridges & Vales – a Valued Landscape- Parish Councillors ratified the previously submitted letter to Northumberland & Newcastle Society.

Min 1698- Website/ email account- Parish Councillor A Macdonald-Smith informed the meeting that the Microsoft Account is setup which will cost £3.60 per month including VAT. Parish Councillor A Macdonald-Smith offered to back up the Parish Council emails on a regular basis which will cost £2 per month for the package, and that he would undertake the work FOC. Parish Councillors agreed the payment of £5.60 per month. Parish Councillor A Macdonald-Smith agreed to continue working on this subject.

Min 1699- Financial Statement – balance as at 31st March 2021

- Bank Balance £ 17775.02 Including £2K for Covid -19 Contingency fund.

Min 1700- Accounts for Payment

• E I Hunter	£ 96.00	Clerk's Salary April
• HMRC	£ 24.00	PAYE
• Wooler PC	£ 18.00	Taxi's -vaccinations Covid 19
• E I Hunter	£ 96.00	Clerk's Salary May
• HMRC	£ 24.00	PAYE
• NALC	£ 151.54	Annual subscription
• E Rathbone	£ 50.00	Internal Auditor
• Zurich Municipal	£ 378.69	Annual Insurance premium
• E I Hunter	£ 27.35	Expenses

Min 1701- Planning Applications- Parish Councillors ratified the comments already submitted on the following planning applications:

21/00835/FUL-Installation of 4no. antennas, 4no. remote radio units (RRUs) and ancillary electronic communications apparatus on existing 152.92m tower and installation of foul weather enclosure at ground level- Vodafone Communications Mast Chathill NE67 5JD. No objections.

21/00048/VARYCO- Variation of condition 2 (approved plans) of application 17/03569/FUL - Variations have taken place on site- Land At West Of Broomhouse Farm West Lilburn Northumberland. No objections.

21/01179/HEGRMN- Hedgerow Removal notice - remove 1035m of hedgerow- Henlaw Farm Henlaw Farm Track Chatton NE66 5PZ. Parish Councillors objected to this application on the following grounds:

- There is no plan included within the planning application for the replanting of the 1035m of hedgerow which is to be removed.
- There will be an impact on the environment due the level of hedging to be removed.
- There are no reasons provided as to why this level of hedging is to be removed.
- The removal of the hedge could increase the amount of soil run off which could have an impact on the nearby watercourse, which in turn will have an impact on the water quality as well as fish and all forms of habitat in the water course.

21/01191/HEGRMN- Hedgerow Removal Notice: Removal of 458m of hedgerow- Amerside Law Farm Amerside Law Farm Track Amerside Law Farm Chatton NE66 5RF. Parish Councillors objected to this application on the following grounds:

- There is no plan included within the planning application for the replanting of the 458m of hedgerow which is to be removed.
- There will be an impact on the environment due the level of hedging to be removed.
- There are no reasons provided as to why this level of hedging is to be removed.
- The removal of the hedge could increase the amount of soil run off which could have an impact on the nearby watercourse, which in turn will have an impact on the water quality as well as fish and all forms of habitat in the water course.

Parish Councillors considered the following planning applications and agreed to submit No Comments:

21/01324/VARYCO- Variation of condition 2 (approved plans) on approved application 18/03498/FUL due to on site condition of buildings, site details and continued design development during construction phase of works- Land North Of West Lyham Farmhouse Chatton Northumberland

21/01323/VARYCO- Variation of condition 10 (radon gas protection) and discharge of conditions 7 (surface water drainage), 12 (potentially contaminated land), 17 (landscaping and biodiversity) and 19 (bird boxes) on approved application 17/04365/FUL - Condition 10, Approval of Radon Gas measures on site by the Local Authority Building Control Department. Approval of additional details required as part of

the Planning Permission- Land North Of West Lyham
Farmhouse Chatton Northumberland

21/01444/FUL- New room at first floor roofspace. Modification of utility to form new snug and single storey extension to form kitchen/dining area and utility. New sash windows to existing as shown- 3 Hepburn Farm Cottages Old Bewick Alnwick Northumberland NE66 4EG

Min 1702- Planning Approval-

21/00777/FUL- Proposal to convert attic space to form 2 x bedrooms and bathroom; Internal reconfiguration at ground level; construction of lean to extension; demolition of timber sheds and construction of outbuilding range- The Cottage Weetwood Hall Wooler Northumberland NE71 6EX

Min 1703- Correspondence

- **Resident-** Annual footpath report. Parish Councillors noted the report and asked the Clerk to contact to author to see if any support is required in relation to the missing finger posts at Shielhope.
- **Northumberland Estates-** Cricket Club Land rent review & invoice. The Vice-Chairman confirmed the Cricket Club accept the new rent of £175 per annum and will pay the recently received invoice.

Min 1704- Book box for Chatton- The Chairman informed the meeting that the box had been installed opposite The Percy Arms near the phone box, asking for a volunteer to look after the box checking the books within the box. Parish Councillors agreed to include a request for a volunteer in the Chatton News.

Min 1705- St Cuthbert's Cave- Parish Councillor T Faa-Thompson provided a summary of the vandalism, litter and overnight parking at the site. Parish Councillors debated the situation and agreed County Councillors M Mather & C Hardy pickup this matter and report back to the Parish Council

Min 1706- Annual Spring clean- Parish Councillors agreed to undertake the annual spring clean in Chatton on 6th June, Parish Councillor J Renner to organise the poster. Parish Councillors agreed the Vice-Chairman, & Parish Councillors J Renner & I Straughan organise the event and update Parish Councillors. Parish Councillors agreed there could be litter picks in other parts of the Parish at some point.

Min 1707- Parish Council vacancies- Parish Councillors agreed to advertise the 2 vacancies for Parish Councillors: 1 each for Chatton & Hetton Wards on the noticeboard & website. All written applications received will be considered at the July Parish Council meeting.

Min 1708- Parish Council meeting dates for 2021/22- Parish Councillors agreed the attached dates for Parish Council meetings in 2021/22

Min 1709- Chatton News- Parish Councillors agreed the following to be included in the Chatton News:

- List of Parish Councillors
- 2 new County Councillors
- A custodian for the new book box in Chatton
- Annual spring clean 6th June
- 2 vacancies for Parish Councillors
- The issues at St Cuthbert's Cave
- Date of next Parish Council meeting.

Any Other Urgent Business.

Min 1710- Overgrown hedge- Parish Councillor H Prytherch reported that a hedge is overgrowing the footpath at the west end of Chatton. The Clerk agreed to report the issue to Northumberland County Council Highway's Department.

Min 1711- Water leak- Parish Councillor H Prytherch reported a water leak north of Chatton shop, referring to an email update which had been circulated earlier that day. Parish Councillors agreed the Clerk agreed to report the issue to Northumberland County Council Highway's Department, including the reply which had been received from Northumbrian Water.

Date of the next Parish Council Meeting: 8th July 2021

Chairman _____ Date _____

Ch's Initials _____