



**Minutes of the Tillside Parish Council Virtual Meeting held on Thursday 14<sup>th</sup> May 2020  
Commencing at 19.00**

**Website:** <http://www.tillside.uk/>

**Present:** Chairman M Strother, Vice-Chairman R Tebay  
Parish Councillors: H Prytherch, I Fiddes, T Hume, J Renner, B Stimpson,  
I Straughan, R Ord, T Faa-Thompson & A Wrangham  
County Councillor A Murray  
2 members of the public.  
Clerk I Hunter

**Apologies for Absence:** Parish Councillor A MacDonald-Smith,

**Declaration of Interest:** None

**Request for Dispensation:** None

**Min 1621- Coronavirus-** The Chairman stated he was impressed how the local community is pulling together through the current difficult times and gave a special thanks to Parish Councillor I Fiddes, & volunteer I Catchpole for organising & co-ordinating the volunteers as well as the Chatton Shop for their support. He concluded by saying his only concern was if anybody fell through the net and was not picked up. County Councillor A Murray informed the meeting that he is phoning residents which he is finding very helpful and is appreciated by the residents. Parish Councillor B Stimpson suggested placing an item in the next Chatton News promoting that the Parish Council will phone residents asking residents to contact the Parish Council with their contact details. Parish Councillor I Straughan agreed to take the lead on this and co-ordinate the initiative. Parish Councillors agreed Parish Councillor I Straughan prepare a draft and circulate it to Parish Councillors for comment and agreement. Parish Councillors agreed to ring fence £2000 as a contingency fund to be used for any agreed emergencies which may arise during covid-19. Parish Councillors agreed that all Parish Council decisions will be made via email at the present time and ratified at the next Parish Council meeting until face to face meetings resume.

**Min 1622- Community Police:** The Clerk read out the following Police report:  
3 crimes – 2 public order and 1 criminal damage.  
1 arrest – Driving whilst over the limit  
2 complaints of vehicles

8 Covid 19 – Information received on persons not adhering to the guidelines.

8 ASB which are the Covid 19 stated above as they are coded as ASB. Parish Councillors noted the report. The Vice-Chairman raised concerns regarding the lack of details within the report.

**Minutes-** The Minutes of the Parish Council Meeting held on 13<sup>th</sup> February 2020 previously circulated were agreed and signed by the Chairman.

**Min 1623- Glass Recycling project-** Parish Councillors again asked if Northumberland County Council would replace the current bins with larger bins. The Clerk replied at the present time this is something Northumberland County Council will probably not do; however, they have increased the number of times the bins are emptied and do try to empty the bins every time we report that they are full. Northumberland County Council have stated there is currently a countywide issue of the increased use of recycling bins.

**Min 1624- Planning Applications-**

20/00971/MAST- Proposed Arqiva smart metering 1no. 1.5m OMNI at 13.15m, 1no. GPS antenna at 12.3m, 1no. 3G OMNI antenna at 11.0m mounted on proposed streetworks pole. Proposed Arqiva wall mounted smart metering equipment enclosure and power supply enclosure- Chatton Telephone Exchange New Road Chatton NE66 5PU. *Parish Councillors had already agreed and submitted the following response.*  
*Tillside Parish Council have considered the above planning application along with the revised application and Parish Councillors are unable to support this application as they have concerns about erecting a mast and equipment within a Conservation Area.*

20/00534/HEGRMN- Hedge Removal Notice- To improve field work efficiencies for the machinery of use- Hetton Steads Farm Office, Hetton Steads, Lowick, Berwick-upon-Tweed TD15 2UL. *Parish Councillors had already agreed to support this application.*

20/00924/FUL- Construction of replacement building to provide visitor shelter, shop and reception, new package treatment plant and new access track- Land North Of St Peters Church Chillingham Northumberland. *Parish Councillors agreed to support this application.*

**Min 1625- Planning Approvals**

20/00001/VARYCO- Variation of condition 2 (approved plans) and discharge of condition 8 (materials) on approved planning application 18/01017/FUL in order to remove 1 roof light and addition of 1 window- Glendale House New Road Chatton Alnwick Northumberland NE66 5PU

20/00534/HEGRMN- Hedge Removal Notice- To improve field work efficiencies for the machinery of use- Hetton Steads Farm Office, Hetton Steads, Lowick, Berwick-upon-Tweed TD15 2UL

**Min 1626- Annual Governance and Accountability Return for 2019/20**

- Parish Councillors agreed the Asset Register was up to date.
- Parish Councillors noted that no actions were raised from the report of the Internal Auditor
- Parish Councillors approved the previously circulated draft Annual Governance Statement
- Parish Councillors approved the previously circulated draft Annual Accounts for 2019/20
- Parish Councillors approved the previously circulated Accounting Statement and Explanation of Variances
- Parish Councillors agreed the completion and submission of the Certification of Exemption for 2019/20.
- Parish Councillors agreed to pay the Internal Auditor £50 for undertaking the Internal Audit.
- The Clerk to post hard copies of the Annual Audit paperwork to the Chairman for signing.

**Min 1627- Financial Statement as at 31<sup>st</sup> March 2020**

- Bank Balance £ 16364.99

**Min 1628- Accounts for Payment**

- |                    |          |                                |
|--------------------|----------|--------------------------------|
| • E I Hunter       | £ 96.00  | Clerk's March Salary           |
| • HMRC             | £ 24.00  | PAYE March                     |
| • E I Hunter       | £ 96.00  | Clerk's April Salary           |
| • HMRC             | £ 24.00  | PAYE April                     |
| • NALC             | £ 148.16 | Annual Subscription            |
| • E I Hunter       | £ 96.00  | Clerk's May Salary             |
| • HMRC             | £ 24.00  | PAYE May                       |
| • Zurich Municipal | £ 375.53 | Annual Insurance premium       |
| • E Rathbone       | £ 50.00  | Internal Audit.                |
| • ICO              | £ 35.00  | Annual Data Protection fee D/D |
| • E I Hunter       | £ 58.33  | Expenses                       |

**The following are for urgent items of business only**

**Min 1629- Pension provision for Clerk-** The Clerk informed the meeting that the Parish Council is required to undertake a review of the provision of a pension for the Clerk every 3 years, and this the review is now due to be undertaken. The Clerk advised the meeting that she did not wish a pension provision as the Clerk's salary is below the level where a pension needs to be provided. Parish Councillors accepted the Clerk's recommendation not to provide a pension.

**Min 1630- Highways-** Parish Councillors reported there had been fly tipping in the river. Parish Councillors noted the report prepared by Parish Councillor I Straughan regarding the proposed works to Chillingham Roads under the LTP programme. Parish Councillors agreed the Clerk contact Northumberland County Council asking for details of the works to be carried out at Chillingham under the LTP programme. The Clerk also agreed to Cc County Councillor A Murray into the email.

**Min 1631- Northumberland County Council's summer grounds maintenance programme-** Parish Councillors noted the update received from Northumberland County Council.

**Min 1632- Public Question time:** - None

**Any Other Urgent Business.**

**Min 1633- Lime trees-** Parish Councillor T Hume informed the meeting that he is still organising the regular checks of the lime trees in Chatton, which are currently needing water due the dry weather.

**Min 1634- Barmoor Windfarm-** Parish Councillor T Faa-Thompson informed the meeting that at the last meeting to consider funding applications there was an underspend of £40K. She also stated that the meetings to consider funding applications at the present time will be virtual meetings and the dates of these meetings will be flexible due to covid 19. Parish Councillors agreed that the group working on providing a play area for Chatton will get together virtually to prepare and submit a funding application ahead of the deadline for the next round of funding applications to be considered.

**Min 1635- Dates for Parish Council Meetings in 2020.21-** Parish Councillors agreed the previously circulated meeting dates for 2020/21. Parish Councillors agreed:

1. The Chairman is authorised to call or cancel meetings depending on whether there is business to justify a meeting.
2. The June meeting is cancelled unless the Chairman decides there is urgent business which justifies a meeting being called.

**Date of the next Parish Council Meeting:** TBC

Chairman \_\_\_\_\_ Date \_\_\_\_\_