

**Minutes of the Parish Council Meeting held on Thursday 14<sup>th</sup> February 2019  
in the Chatton Village Hall Chatton Commencing at 19.00**  
Website: <http://www.tillside.uk/>

**Present:** Chairman M Strother, Vice-Chairman R Tebay  
Parish Councillors: H Prytherch, B Stimpson. J Renner A Hume & R Ord  
D Douglas, A MacDonald-Smith, I Fiddes & I Straughan after Min No 1446  
County Councillor A Murray  
PC Darren Moffat  
Clerk I Hunter  
2 members of the public

**Public Question time:** - None

**Apologies for Absence:** Parish Councillors M Hunter A Wrangham & T Faa-Thompson

**Parish Councillor request for leave of absence-** Parish Councillors considered the request for leave of absence from Parish Councillor A Wrangham and agreed to grant leave of absence until the April Parish Council meeting.

**Community Police:** - PC Darren Moffat reported there have been no crimes within the Parish Since the January Parish Council meeting. He also advised the meeting the changes to the rural structure is still under review, and he would update the Parish Council when there is any information to report.  
Parish Councillors stated the Chatton Neighbourhood Watch is dormant, asking if the Police would help to get this up and running again. PC Darren Moffat said he couldn't see a problem.  
PC Moffat agreed to forward the link to Mystreet Northumberland, which is an app people can report issues within their local area.

<https://www.microsoft.com/en-gb/p/mystreet-northumberland/9nblggh51dw4?activetab=pivot:overviewtab>

PC Darren Moffat left the meeting at that point.

**Min 1446- Parish Councillor vacancies-** Parish Councillors considered the requests from Alistair MacDonald-Smith, David Douglas, Ian Fiddes & Iona Straughan and agreed to accept all requests as the Parish Council currently has 4 vacancies.

Parish Councillors agreed:

Iona Straughan will represent Chillingham Parish.

David Douglas will represent Chatton Parish.

Ian Fiddes & Alistair MacDonald-Smith will represent Hetton Ward which is in Chatton Parish.

As all 4 candidates were present, they signed the Declaration of Acceptance forms and joined the Parish Council at that point.

**Declaration of Interest:** None

**Request for Dispensation:** None

**Minutes-** The Minutes of the Parish Council Meeting held on 10<sup>th</sup> January 2019 previously circulated were agreed and signed by the Chairman.

**Min 1447 (Min1429)- Horse Chestnut trees in Chatton-** Parish Councillors considered which specie of tree to plant, the options were oak, lime, & beech. Parish Councillors agreed to plant lime trees in the area, and agreed to delegate the work to Parish Councillor A Hume.  
Parish Councillor A Hume agreed to contact surrounding neighbours, as well as Northumberland Estates, organise the removal of the old trees, then the purchase and the planting of the new trees. He also stated he will organise an annual check of the trees.  
Parish Councillors agreed the Parish Council will pay for the trees etc.

**Min 1448 (Min1430)- Highways-** The Chairman informed the meeting that so far Neil Snowdon has not replied to his e-mail, however he would continue to follow this up.  
**Bus Service-** Parish Councillors agreed the Clerk e-mail Northumberland County Council, asking for clarity that now a new contract is in place that the bus is able to pick up passengers safely at the bus shelter and is no longer reversing.  
**Lyham cross roads-** No update.  
**Scoping exercise for possible car parking sites in Chatton-** No update.  
**Speed reduction signs for Chillingham-** The Chairman to contact Neil Snowdon at Northumberland County Council again requesting a date for a site meeting.  
**Additional speed warning sign for Chatton-** The Chairman to contact Neil Snowdon at Northumberland County Council again requesting a date for a site meeting.  
**Bus Shelter-** Parish Councillor H Prytherch informed the meeting that a resident is cleaning out the bus shelter. The Chairman stated it was agreed at the January meeting that he would power wash the bus shelter when the weather improved.

**Min 1449 (Min 1431)- Projects-** Parish Councillor J Renner stated that more time is required to prepare a recycling plan, he agreed that he and Parish Councillor B Stimpson will have a plan prepared in time for the April meeting.  
Parish Councillor B Stimpson to continue to research Teracycle and report back to the April meeting.

**Min 1450 (Min 1432)- Village Hall BBQ Area-** The Vice-Chairman advised the meeting that the Parish Council and Village Hall Trust support the project, costed plans have been drawn up.  
Grant applications for £1500 from each of the following 3 funders were prepared in October to be sent to: Hadrian's, Rotley & Joicey in the name of the Village Hall Trust as they can claim the grants. However, only the Rotley application was submitted and has been successful to the tune of £1200.  
Parish Councillors confirmed that the Parish Council had committed £2K to the project.

County Councillor A Murray confirmed that he had committed £2K from his Small Grants funding to the project.  
 Parish Councillors agreed the Vice-Chairman check to see if the grant received is time limited.  
 Parish Councillors agreed that the Village Hall Trust submit funding applications to the other 2 grant funders.

**Min 1451 (Min 1433)- Playground Group-** Parish Councillor H Prytherch reported the group are are awaiting a reply from Northumberland Estates as the landowner Re permission, before completing grant funding applications.

**Min 1452- Chatton Village Hall-** The Chairman informed the meeting that he and the Vice-Chairman have met with the Chatton Village Hall Trustees, and confirmed to the Trustees that the Parish Council support the Village Hall and would like to work with the Village Hall Trustees.  
 The Vice-Chairman stated the Parish Council is the tenant of the Village Hall, however, the Parish Council needs to know that the Village Hall Trustees are acting responsibly and the Parish Council should have sight of the Village Hall accounts annually.  
 The Vice-Chairman suggested 2- 3 Parish Councillors should attend Village Hall meetings.  
 The Vice-Chairman stated that the repairs to the floor and walls etc is going to cost approx. £5K, however Northumberland Estates have offered £3K, and local events have raised £700.  
 Parish Councillors thanked the Village Hall Trust for asking for a donation this time.  
 The Chairman proposed & Parish Councillor H Prytherch seconded that the Parish Council give the Village Hall Trust a donation of £1500 to complete the works. This was agreed.  
 Parish Councillors thanked all the people who have helped and volunteered with the works.  
 The Clerk to draft a letter of thanks, for the Chairman to agree.  
 Parish Councillors D Douglas & I Fiddes agreed to attend the Village Hall Trustee meeting scheduled for 20<sup>th</sup> February.

**Min 1453- Chillingham Notice Board-** Parish Councillors are of the understanding that the notice board has been repaired. Parish Councillors agreed to pay the Invoice on arrival and ratify the payment at the April meeting.

**Min 1454- Financial Statement**

- Bank Balance                      £ 20662.42

**Min 1455- Accounts for Payment**

- E I Hunter                              £ 96.00              Clerk's Salary
- HMRC                                    £ 24.00              PAYE
- E I Hunter                              £ 57.75              Expenses
- Chatton Village Hall                £ 1500.00            Donation to Hall repairs

Parish Councillors agreed the future payment of the Clerk's salary and PAYE to be made monthly via internet banking and ratify the payments at the following Parish Council meetings.

**Min 1456-Planning Approval**

18/03498/FUL- Proposed change of use and conversion of existing single storey  
18/03378/FUL- Re-submission: Conversion and extension of agricultural building to residential (C3 use) to form 1 no. dwelling- Land West of Tilery Cottage Chatton Northumberland.  
*The Chairman informed the meeting that he is in correspondence with Northumberland County Council Planning Department re procedures and protocols.*

**Min 1457 - Correspondence-**

- 1- **CPRE-** Winter newsletter
- 2- **NCC-** Modification Order (No 20) 2018
- 3- **NEWMP-** Request for a donation- *Parish Councillors agreed not to donate.*

**Min 1458- Consultations-** Parish Councillors agreed not to comment to the current Local Plan consultation.

**Min 1459- Internal Auditor-** Parish Councillors agreed that Mr Rathbone will be the Internal Auditor again this year.

**Min 1460- Document Retention-** The Chairman informed the meeting that the Clerk has tidied the files in the Parish Council cupboard. The Clerk informed the meeting that the Parish Council must ensure under GDPR that all Parish Council files are secure and only accessible by the Parish Council. Parish Councillors agreed for security reasons Parish Councillor H Prytherch change the lock on the cupboard door, and only the Clerk and Chairman to have keys to the cupboard. The Vice-Chairman to update the Village Hall Trustees. Parish Councillors agreed to review the files in the cupboard later in the year and at the present time the Clerk continue to print approval & refusal information.

**Any Other Urgent Business.**

**Min 1461- Stone Trough-** The Chairman asked the Parish Council for approval that if he filled the trough with soil, the Percy Arms are willing to plant and maintain the trough. This was agreed.

**Min 1462- Planning-** Parish Councillors stated that complaints had been received from parishioners regarding the Weetwood Hall as it appears not to be conforming to the approval and the colour of the shed roof at West Lyham still has not been changed. Parish Councillors agreed the Clerk contact the Planning Enforcement Officer.

The Chairman suggested that due to the number of new Parish Councillors that the Parish Council ask if either NALC or Northumberland County Council could conduct some planning training to allow Parish Councillors to have an understanding of what the Parish Council can object to and understand the protocols and procedures.

The Chairman also suggested other Parish Councils could be invited to attend and ask County Councillor T Thorne to support the request. Parish Councillors agreed.

**Min 1463- Footpaths-** Parish Councillor B Stimpson apologies for the lateness of the circulation of the annual footpath report, which was undertaken by a volunteer for Northumberland County Council.

Parish Councillors noted the report and agreed the Clerk e-mail the volunteer and thank him for his work, asking him to send future reports to the Parish Council e-mail address.

**Min 1464 Spring Clean-** The Vice-Chairman asked Parish Councillors if they wished to take part in the annual British Spring Clean. Parish Councillors agreed to co-ordinate an event on 7<sup>th</sup> April 2pm-3pm meeting at the green by the Cross in Chatton.

Parish Councillor J Renner to be the lead Parish Councillor.

The Clerk to check to see if Northumberland County Council will collect all the bags of waste.

**Min 1465- Broadband-** Parish Councillor A Hume gave a verbal update which included that Lilburn Grange cabinet is now live. Parish Councillors thanked Lilburn Estates & Mr Davidson for their support on this project.

Parish Councillor A Hume stated Alcom & Borderlink are looking at options to providing faster broadband in areas openreach and BT are not providing an upgraded service.

**Min 1466- Chillingham Footbridge** – Parish Councillor H Prytherch has the Clerk to obtain an update on the footbridge. This was agreed.

**Min 1467- Chatton News-** Parish Councillors agreed the following items to be included in the Chatton News:

- a) Welcome to new Parish Councillors
- b) Confirmation that the Parish Council is now full.
- c) Funding/grants update- Vice-Chairman
- d) Broadband update- Parish Councillor A Hume.
- e) Planting of lime trees - Parish Councillor A Hume.
- f) Thanks to volunteers for looking after Chatton planters
- g) Bus Service- Chairman
- h) Spring Clean- Parish Councillor J Renner

**Date of the next Parish Council Meetings:** Thursday 11<sup>th</sup> April at 7pm  
Agenda Items for April meeting must be received by 2<sup>nd</sup> April 2019

Chairman \_\_\_\_\_ Date \_\_\_\_\_

Ch's Initials \_\_\_\_\_