

**Minutes of the Parish Council Meeting held on Thursday 11<sup>th</sup> April 2019  
in the Chatton Village Hall Chatton Commencing at 19.00**  
Website: <http://www.tillside.uk/>

**Present:** Chairman M Strother, Vice-Chairman R Tebay  
Parish Councillors: H Prytherch, B Stimpson, J Renner, R Ord, M Hunter, A Wrangham  
T Faa-Thompson, A MacDonald-Smith, I Fiddes & I Straughan  
County Councillor A Murray  
Clerk I Hunter  
1 member of the public

**Public Question time:** - None

**Apologies for Absence:** Parish Councillors A Hume & D Douglas,

**Community Police:** - The Clerk advised the meeting that PC Darren Moffat had submitted a report to say no crimes were reported.

**Declaration of Interest:** The Clerk declared a personal & prejudicial interest in the annual review of the Clerk's salary.

**Request for Dispensation:** None

**Minutes-** The Minutes of the Parish Council Meeting held on 14<sup>th</sup> February 2019 previously circulated were agreed and signed by the Chairman.

**Min 1468 (Min1447)- Horse Chestnut trees in Chatton-** Parish Councillors agreed the following:

- To ratify the payment of the £382.20 invoice to Cheviot Trees for the purchase of the lime trees.
- Send a letter of thanks to Lilburn Estates for their work in removing the old trees and planting the new trees.
- Parish Councillor A Hume to provide an update at the May meeting.

**Min 1469 (Min1448)- Highways-** The Chairman informed the meeting that so far there has been no response from Neil Snowdon at Northumberland County Council on the following issues.

- Lyham cross roads-
- Scoping exercise for possible car parking sites in Chatton
- Speed reduction signs for Chillingham
- Additional speed warning sign for Chatton

Parish Councillors agreed the Clerk contact Neil Snowdon expressing a response is required by 1<sup>st</sup> May which will be in time for the May meeting.

- **Chillingham Footbridge-** Parish Councillors asked the Clerk to contact Northumberland County Council and obtain an update as the footbridge has now been removed.
- **Local Transport Plan priorities 2019/20-** The Vice-Chairman stated he will contact Northumberland County Council for an

update ahead of the May meeting. County Councillor A Murray also agreed to obtain an update.

**Min 1470 (Min 1449)- Projects-** Parish Councillor J Renner agreed that he and Parish Councillor B Stimpson will have a recycling update for the June meeting. Parish Councillors agreed the litter pick had been a success approx. 14-16 people took part, it will be repeated next year. Parish Councillors gave a vote of thanks to 2 local residents who supplied the equipment and to Parish Councillors J Renner & I Straughan who organised the litter pick.

**Min 1471 (Min 1450)- Village Hall BBQ Area-** Parish Councillor H Prytherch reported that a planning application is being prepared. Parish Councillors ratified that the Parish Council will pay the costs to Northumberland County Council for the Planning Application. The Chairman asked if the Parish Council could be provided with the costs of the project, and funds received at a future Parish Council meeting. Parish Councillor H Prytherch reported the project would cost a maximum of £7.5K. The Vice-Chairman reported that the Village Hall Committee have agreed to pick up any shortfall on the condition the project costs no more than £7.5K. Parish Councillors gave a vote of thanks to Parish Councillor H Prytherch for all the work he has done so far on the project. Parish Councillors agreed to remove this from future Agendas until there are updates.

**Min 1472 (Min 1451)- Playground Group-** Parish Councillor H Prytherch reported that a joint planning application with the BBQ area is being prepared and will be submitted before applying for grant funding. Parish Councillor T Faa-Thompson suggested submitting an application for funding to the Barmoor Windfarm fund. Parish Councillors agreed to remove this from future Agendas until there are updates.

**Min 1473 (Min 1453)- Notice Boards-** Parish Councillors ratified the payment of the £74.03 invoice for the repairs to the Chillingham noticeboard. Parish Councillors reported that the Hetton noticeboard has been repaired and agreed the payment of the invoice on arrival if it arrives before the May meeting.

**Min 1474- Rollout of Superfast Broadband-** Parish Councillors agreed to defer this until the May meeting as Parish Councillor A Hume is leading on this subject.

#### **Min 1475- Financial Statement**

- Bank Balance                    £ 18258.44

#### **Min 1476- Accounts for Payment**

- J Fletcher                        £ 74.03        Repairs to Chillingham noticeboard
- E I Hunter                        £ 96.00        Clerk's March Salary

• HMRC	£ 24.00	PAYE
• Chatton V Hall	£ 150.00	Annual rent
• Cheviot Trees	£ 382.20	Purchase lime trees
• E I Hunter	£ 96.00	Clerk's April Salary
• HMRC	£ 24.00	PAYE
• Holburn Smithy	£ 100.00	Repairs to sign

### **Min 1477- Planning Application**

19/00694/PRUTPO- Works to protected trees- Crown reduction of 20%, 10% thinning to trees, T1, T2, and T3 and crown lifting to trunk main limbs approximately 5m to T1 & T3 and approximately 4m to T2 – 6, 7, 8 Chatton Mill Hill Chatton Alnwick NE66 5PA. *No Objections had already been submitted.*

### **Min 1478 – Planning Approvals**

18/01888/FUL- Internal alterations to main house, re-roofing and reinstatement and enlargement of window openings. Outbuilding converted to annexed accommodation. Pig sty conversion to home studio- Pantile Cottage 6 Fowberry Cottages Wooler NE71 6ES

18/01889/LBC- Listed Building Consent for internal alterations, re-roofing and reinstatement and enlargement of window openings. Outbuilding converted to annexed accommodation. Pig sty conversion to home studio- Pantile Cottage 6 Fowberry Cottages Wooler NE71 6ES

19/00694/PRUTPO- Works to protected trees- Crown reduction of 20%, 10% thinning to trees, T1, T2, and T3 and crown lifting to trunk main limbs approximately 5m to T1 & T3 and approximately 4m to T2 – 6, 7, 8 Chatton Mill Hill Chatton Alnwick NE66 5PA

### **Min 1479- Planning Withdrawal**

18/04369/FUL- Dwelling with access, parking, landscaping, and ancillary works, amended from approval 16/03846/FUL- Plot 2 Land East of Chatton Village Hall, Old Road, Chatton Northumberland

### **Min 1480 - Correspondence-**

- 1- NCC- Highways Services in winter leaflets
- 2- Clerks & Councils Direct- Newsletter
- 3- N Estates- Letter Re trees
- 4- Seafarers Uk- Fly the red ensign on 3<sup>rd</sup> September
- 5- Member of public- Bus stop queries- *Parish Councillors agreed the Clerk contact Northumberland County Council requesting 4 laminated copies of the bus timetables. Parish Councillors also agreed to consider the state of the bus stop/shelter at the May meeting.*

**Min 1481- Communications-** The Chairman informed the meeting that concerns had been raised about the number of e-mails being circulated. Parish Councillors debated alternative ways of communicating and agreed e-mails is the best option. However, in future the subject heading needs to relate to the details within the e-mail.

**Parish Councillors agreed in future proposed small expenditure under £200 will be e-mailed to all Councillors and if a 50% response is not received within a week the Chairman & Vice-Chairman have delegated authority to make an authorisation.**

**Min 1482- Consultations-** Parish Councillors agreed the Vice-Chairman read the Wooler Neighbourhood Plan, and advise the Parish Council if a comment to the plan is required.

**Min 1483- Weetwood Hall-** Parish Councillors debated the issues they have received about the current development and agreed to send a letter to the Planning Enforcement Officer and the Head of Planning. The Clerk to draft the letter which will be agreed by the Chairman & Vice-Chairman. Parish Councillors agreed they would be willing to attend a site meeting with the Planning Enforcement Officer if that is an option.

**Min 1484- Footpaths-** Parish Councillors agreed to receive and consider the annual footpaths report from a resident who undertakes the work for Northumberland County Council, and a thank you should be sent to the resident for undertaking the work.

The Clerk gave a summary and did not take part in the next item.

**Min 1485- Annual review of Clerk's salary-** The Clerk gave a summary from the report previously circulated. Parish Councillors agreed the Clerk move to National Pay Scale SPC 12 the only change is the numbering of the pay scales. Therefore, as of 1<sup>st</sup> April the new rate of pay will be £11.22 per hour and if at the end of 2019/20 the Clerk's salary is below the agreed figure a bonus will be paid to ensure the Clerk receives £11.22 per hour. Parish Councillors agreed to pay the Clerk £71,514 gross at the May meeting to cover the under payment for 2018/19.

**Min 1486 – Parish Council Accounts 2018/19-** The Clerk informed the meeting that the Parish Council 2018/19 year-end balance was £ 18258.44, the accounts are currently with the Internal Auditor, and asked Parish Councillors to consider the previously circulated Explanation of Variances ahead of the May meeting. Parish Councillors noted the 2018/19 year-end bank balance.

**Min 1487- Data Protection-** Parish Councillors ratified the agreement to setup up a direct debit to pay the annual Data Protection fee.

**Min 1488- Chatton News-** Parish Councillors agreed to defer this until the May meeting as the next edition is due to be distributed in June.

**Any Other Urgent Business.**

**Min 1489- Permissive Footpath-** The Chairman gave a verbal summary from when this was last discussed in 2016. Parish Councillors agreed the first step should be making contact with Northumberland Estates. Parish Councillor R Ord agreed to contact Northumberland Estates.  
Parish Councillors suggested installing a litter bin, to collect dog waste etc. The Clerk agreed to contact Northumberland County Council to see if they would empty an additional litter bin in Chatton.

**Min 1490- Bushes-** Parish Councillor H Prytherch raised concerns about bushes growing over the pavement at the west end of Chatton. Parish Councillors agreed the Clerk report this to Northumberland County Council.

**Min 1491- Chatton Village Hall Trustees meeting-** The Vice-Chairman advised the meeting that next Village Hall meeting will take place on 1<sup>st</sup> May at 7pm in Chatton Village Hall and invited the Parish Council to send representatives. The Chairman, as well as Parish Councillors I Fiddes & J Renner agreed to attend the meeting.

**Min 1492- Parish Council documents-** The Vice-Chairman proposed that Parish Councillors agree at the May meeting who will come along early for the June meeting to sort the Parish Council documents in the cupboard.

**Min 1493- Hedges-** Parish Councillors considered the recent e-mail received from a resident regarding hedges in Chatton. Parish Councillors agreed the Chairman would deal with this.

**Min 1494- Chatton Village Hall-** The Vice-Chairman stated that Chatton Village Hall is now a recognised emergency centre.

**Date of the Annual Parish Council & Annual General Meetings:** Thursday 9<sup>th</sup> May at 7pm  
Agenda Items for May meeting must be received by 29<sup>th</sup> April 2019

Parish Councillors M Hunter & T Faa-Thompson submitted their apologies for the May meeting.

Chairman \_\_\_\_\_ Date \_\_\_\_\_

Ch's Initials \_\_\_\_\_