

**Minutes of the Parish Council Meeting held on Thursday 22<sup>nd</sup> September 2016  
in the Chatton Village Hall Chatton Commencing at 19.00**

**Present:** Chairman J Railton Vice-Chairman M Strother  
Parish Councillors: D Ord, R Tebay, A Wrangham M Hunter J Jeffreys T Faa-Thompson  
& I Brown  
County Councillor A Murray  
Alistair Cochrane  
Clerk I Hunter  
1 member of public

Iain Brown signed the Declaration of Acceptance, the Chairman welcomed Iain to the Parish Council to represent Lilburn Ward.

**Public Question time:** - Alistair Cochrane informed the meeting that the Parish Hut will be cleared out this weekend, and asked the Parish Council to consider a financial contribution towards the hire of a skip. The meeting gave delegated powers to the Chairman to work with Alistair Cochrane on this matter. Alistair gave the meeting an update on all the activities taking place in the Village Hall and invited everybody to attend the Village Hall Committee AGM on 6<sup>th</sup> October at 7pm and said the Committee would welcome new Trustees if anybody is interested.

**Apologies for Absence:** Parish Councillor M Govett  
PC Mark Lynn.

**Declaration of Interest:** None

**Request for Dispensation:** None

**Updates from the Community Police Officer-** The Clerk reported that the Police had reported that there have been no crimes within the Parish since the last meeting. The members agreed to invite the Chief Inspector to the November meeting.

**Minutes-** The Minutes of the Parish Council Meeting held on 14<sup>th</sup> July 2016 previously circulated were agreed and signed by the Chairman.

**Min 1168- Chatton Playing Field- Permissive Walkway-** The Chairman invited Alistair Cochrane to update the meeting. Alistair tabled copies of a ariel photo showing a proposed Permissive Walkway which would be a shorter route to the Playing Field than the current route and copies of the draft Head of Terms. Alistair gave a summary of what has been proposed so far, confirming that nothing has been agreed to date:

- The Parish Council would be the organisation to hold the lease with Northumberland Estates
- The proposed rent would be £25 per year.
- The lease would be an annual lease
- There will be a 5year rent review
- The Parish Council will be responsible for the insurance cover, as well as the maintenance and the fencing of the area
- It is suggested that the Parish Council would make a contribution to Northumberland Estates legal fees.

The meeting debated the proposal and asked Alistair Cochrane to come back to the November meeting with indicative costs which all include total costs including laying the path, fencing, etc., to form the walkway, and Parish Councillor R Tebay to speak to Northumberland Estates about future development proposals that they may have in this area of Chatton. The Parish Council supported the proposal in principle but required further details before a final decision could be made.

**Min 1169 (Min 1154)- Parish Council Vacancy-** The Chairman asked members to promote the current vacancy for a Parish Councillor for Chillingham Ward.

**Min 1170 (Min 1155) - The Neighbourhood Plan-** Parish Councillor R Tebay informed the meeting that the notes from the Steering Group held on 22<sup>nd</sup> August have already been circulated, he also tabled copies of a draft Vision for the Neighbourhood Plan, an e-mail copy to be sent to all Councillors on 23<sup>rd</sup> September and all comments to be returned to Parish Councillors R Tebay or A Wrangham by Tuesday 27<sup>th</sup> September. This will be a document which may need to be revised after the full survey has been completed.

Parish Councillor R Tebay asked the meeting to agree the following:

- The Parish Council pay £13 to purchase a domain for a neighbourhood Plan website; Ian Catchpole has agreed to set up the website free of charge. This was agreed.
- That he could submit a funding application to DCLG to pay for secretarial support, professional support and undertake a Conservation study for Chatton. There will be no cost to the Parish Council. This was agreed.

The Chairman gave a vote of thanks to the Village Hall Committee for giving permission for the Neighbourhood Plan to use their logo/branding, but proposed holding a competition to allow locals to submit their suggestions for a logo/branding. He suggested setting up a small panel of local people with an interest in the Arts who would set out the terms of the competition then advertise the competition in the Chatton News. The meeting agreed the proposal and gave delegated authority to the Chairman to organise the competition and setup a panel.

**Min1171 (Min1157)- School Field Lease-** The meeting agreed the Chairman & Vice Chairman sign the Lease on behalf of the Parish Council.

**Min 1172 (Min 1158) - Broadband-** Parish Councillor R Tebay updated the meeting that he had written to John Cooper in regard to the issue of the properties in phase 2 of Mill Hill not receiving superfast broadband, saying so far he has not received a reply. He went on to say if there are areas within the Parish where there are a minimum of 2-3 properties that unable to access superfast broadband then people need to write letters and keep lobbying as the more lobbying which is undertaken the more chance of getting superfast broadband to your area.

**Min 1173- Conclusion of Annual Audit-** The Clerk reported that the only issue raised by the External Auditor for the Year Ending March 2016, was the Asset Register is incomplete. Parish Councillor R Tebay replied that the Neighbourhood Plan Group has completed a full list of Assets for the Parish which he will forward to the Clerk. The meeting agreed to finalise the Parish Council Asset Register at the November meeting. This concludes the Annual Audit for Year Ending March 2016.

### **Min1174-Financial Statement**

• Bank Balance	£ 16367.34	
Including	£ 339.82	Future Projects Fund
	£ 404.00	Speed Warning Signs
	£ 15623.52	Parish Council Balance

### **Min 1175– Accounts for Payment-**

• E I Hunter	£ 192.00	Clerk's Salary
• HMRC	£ 48.00	PAYE

A Cochrane left the meeting at this point

### **Min 1176- Planning Applications- No Observations**

16/02578/FUL- Change of use to redundant agricultural outbuildings into home office & gym- Fowberry Mains Farm Wooler Northumberland NE71 6EN

16/02580/LBC- Listed Building Consent-Change of use to redundant agricultural outbuildings into home office & gym- Fowberry Mains Farm Wooler Northumberland NE71 6EN

16/02582/FUL- Construction of timber framed conservatory- Fowberry Mains Farm Wooler Northumberland NE71 6EN

16/03108/HEGRMN- Retrospective- Removal of old, gappy, damaged hedgerow to merge smaller, poorly shaped field with adjacent field- Land South East of Hepburn Bell Cottages, South of Chillingham Northumberland.

16/03038/COU- Change of use from agricultural land and creation of 3 gardens for 3 cottages in an area of paddock- Land North of Wandon Farm Cottages Wooler Northumberland

### **Min 1177- Planning Approval**

16/02578/FUL- Change of use to redundant agricultural outbuildings into home office & gym- Fowberry Mains Farm Wooler Northumberland NE71 6EN

16/02580/LBC- Listed Building Consent-Change of use to redundant agricultural outbuildings into home office & gym- Fowberry Mains Farm Wooler Northumberland NE71 6EN

### **Min 1178- Correspondence-**

1. **CAN-** Request for a donation- *The Parish Councillors agreed not to make a donation*
2. **NCC-** Order for Public Bridleway No 27 -Chatton Parish
3. **NCC-** Consultation on the enforcement of unauthorised obstructions on the Highway. *The Parish Councillors agreed not to comment*

4. **NCC-** Information Dog control orders *The Parish Councillors agreed not to comment*
5. **J Ginsberg-** E-mail Re Ketley Crag Rock Art. *Parish Councillor D Ord informed the meeting that he had already responded.*
6. **NCC-** Changes to Household Waste Recovery Centres
7. **A Back** – E-mail Re Land south of Scout Hut, *The Chairman read out the personal response he had sent to A Back. The meeting supported this response as the Parish Council response.*
8. **NCC-** E-mail - Re Masonry Arch Repair Programme

**Min 1179- Grass Cutting-** The meeting considered the quote of £1130.98 from Northumberland County Council for 3 additional grass cuts and agreed not to accept the quote.

**Min1180-Chatton News-** It was agreed the Chairman would prepare an article about the NHP logo/branding competition, and submit a copy of the Household Waste Recovery Centre changes. Parish Councillor R Tebay agreed to give an update on the Vision for the Neighbourhood Plan if final agreement is received before the deadline for the print run.

**Any Other Urgent Business.**

**Min 1181- West Lyham Application-** The meeting asked the Clerk to obtain an update on this application.

**Min 1182 (Min1156) - Signage in the Parish-** The Chairman informed the meeting that to date he has not received an update from Graham Bucknall at Northumberland County Council. Parish Councillors replied that there has been some work done within the Parish.

**Min 1183- Pot Holes-** The Chairman reported that some pot holes in the Parish have been filled.

**Min 1184- Parish Council Website-** Parish Councillor R Tebay informed the meeting that Ian Catchpole is willing to setup a website for the Parish Council, similar to that of the Village Hall and that proposed for the NHP. The meeting gave delegated authority to Parish Councillor R Tebay to spend up to £60 and work with Ian Catchpole to setup a Parish Council website. An update to be received at the November meeting.

**Date of the next Meeting:** Thursday 10<sup>th</sup> November at 7pm

Agenda Items for November meeting must be received by 1<sup>st</sup> November

Parish Councillor M Hunter submitted apologies for November meeting

Chairman \_\_\_\_\_ Date \_\_\_\_\_

Ch's Initials \_\_\_\_\_