

**Minutes of the Annual General Meeting held on Thursday 12th May 2016
in the Chatton Village Hall Chatton Commencing at 19.00**

Present: Chairman J Railton Vice-Chairman M Strother
Parish Councillors: D Ord, (joined the meeting at Min No 1130) P Dodds, S Dodds
R Tebay, J Jeffreys,
T Faa-Thompson (after Agenda Item No 5)
County Councillor A Murray
Clerk I Hunter
1 member of public

Public Question time: - None

Chairman's Annual Report- The Chairman reported in 2015/16, he worked on getting the Tillside brand name recognised and to improve the level of feedback and answers from Northumberland County Council Officers. He concluded by saying in 2016/17 he will continue the work on improving the signage in the Parish and identifying the Parish boundary.
He informed Parish Councillors that the Northumberland County Council Area Committee July meeting will be held in Chatton Village Hall and asked all members to attend.

Min 1126- Election of Chairman 2016/17 – Parish Councillor R Tebay proposed & Parish Councillor P Dodds seconded Parish Councillor J Railton as Chairman for the forth coming year.

Min 1127- Election of Vice-Chairman 2016/17 – The Chairman proposed & Parish Councillor R Tebay seconded Parish Councillor M Strother as Vice-Chairman for the forth coming year.

Apologies for Absence: Parish Councillors: A Wrangham M Govett M Hunter & H Coxon
PC Mark Lynn

The Chairman welcomed Tracie Faa-Thompson to Tillside Parish Council she will represent Hetton Ward.

Declaration of Interest: None

Request for Dispensation: None

Updates from the Community Police Officer-None

Minutes- The Minutes of the Meeting held on 14th April 2016 previously circulated were agreed and signed by the Chairman.

Min 1128- Parish Councillor Resignation- The Clerk informed the meeting that Teresa Cairns has resigned her position on the Parish Council, she represented Lilburn Ward. The Clerk concluded by saying the vacancy has been advertised.

Min 1129 (Min 1111)- Parish Council Vacancy- The Clerk informed the meeting that Northumberland County Council has advised the Parish Council that they can now

make a co-option for both Chillingham & Lilburn Wards. It was agreed to put an article in the Chatton News advertising the vacancies & Parish Councillors to promote the vacancies.

Min 1130 (Min 1112) - The Neighbourhood Plan- Parish Councillor R Tebay updated the meeting:

- The Steering Group did not meet in April.
- The Residents survey will be e-mailed to all Parish Councillors for approval.
- Parish Councillors to complete and return the surveys before the June PC meeting. The analysed data will be presented to the June PC meeting.
- The Steering Group will be holding data collection meetings in June.

Parish Councillor D Ord joined the meeting at that point

- The Steering Group will be surveying B&B's & Tourism providers.
- The Steering Group is progressing and has already collected a vast amount of data.
- The Steering Group requires a minimum of 20 minutes on the June Agenda.

Min 1131 (Min1113) - Signage in the Parish- The Chairman agreed to complete the map with all signage issues within the Parish ahead of the June meeting; where Parish Councillors will prioritise a list to be sent to Northumberland County Council along with the map.

Min1132(Min1114)- School Field Lease- The meeting agreed to defer signing the revised Lease until the Chairman has spoken with the Parish Council advisors. It was agreed the Clerk advise Northumberland Estates Solicitor Mark Warcup, that the Parish Council are consulting their advisors. It was agreed this to be included on the June Agenda.

Min 1133-Annual Audit- Members agreed the Annual Audit paperwork previously circulated. The Clerk informed the meeting that there will be Parish Council Elections in 2017 and if there are Elections for all 4 Wards on Tillside Parish Council the costs could be up to £20K. Parish Councillors agreed the completion of the Annual Governance Statement. The Chairman signed the Annual Audit Return which completed the Annual Audit for year ending 31st March 2016.
Parish Councillors agreed to pay the Internal Auditor E Rathbone £50.00

Min 1134- Financial Statement

• Bank Balance	£ 14970.55	
Including	£ 339.82	Future Projects Fund
	£ 404.00	Speed Warning Signs
	£ 14226.73	Parish Council Balance

Min 1135– Accounts for Payment-

• E I Hunter	£ 96.00	Clerk's Salary
• HMRC	£ 24.00	PAYE
• E Rathbone	£ 50.00	Internal Audit

Min 1136- Planning Application. No Observations:

16/01319/FUL- Rebuild existing bathroom to rear- Roseden Cottage Lilburn Glebe
West Lilburn Alnwick

Min 1137- Planning Approval

16/00494/FUL- Proposed erection of a wooden log cabin on land west of the
Hemmel- Deer Hemmel Chillingham Northumberland

Min 1138- Correspondence

1. CAN-Newsletter
2. NCC- Love Northumberland Awards information.
3. **Anne-Marie Trevelyan-** Request for information Re WW1
4. **Planning Inspectorate-** Byway No 51
5. **Clerks & Councils Direct-** Newsletter
6. NCC- Rights of Way consultations. *The meeting agreed the Vice-Chairman look into the current consultations and report back to the June PC Meeting.*

Min 1138- Dates of Parish Council Meetings for 2016/17- The meeting agreed the draft dates prepared by the Clerk.

Min 1139-Chatton News- Parish Councillors agreed the following to be included in the next edition of Chatton News:

- Parish Council Vacancies-The Clerk to supply the wording.
- Parish Council Officials for 2016/17 – Parish Councillor R Tebay to supply wording.
- Neighbourhood Plan- Parish Councillor R Tebay to provide an update.

Any Other Urgent Business.

Min 1140-2016/17 LTP- Parish Councillor R Tebay questioned when the programme will be published. The meeting agreed the Clerk contact Northumberland County Council asking for a copy of the programme.

Min 1141- Street Lighting- Parish Councillor R Tebay informed the meeting that the street light replacement programme to LED lights will take place in our area in July 2017. He suggested Gavin Barlow at Northumberland County Council be invited to either the June PC meeting or a NHP Steering Group meeting to discuss options for replacement lights and costs involved. This was agreed.

Min 1142- Broadband- Parish Councillor P Dodds asked for an update in response to the Chairman's letter to John Cooper at Inorthumberland. The Clerk agreed to look into this.

Date of the next Meeting: Thursday 9th June at 7pm
Agenda Items for June meeting must be received by 30th May

Chairman _____ Date _____

Ch's Initials _____