

**Minutes of the Meeting held on Thursday 10th March 2016
in the Chatton Village Hall Chatton Commencing at 19.00**

Present: Chairman J Railton
Parish Councillors M Govett D Pardoe R Tebay & T Cairns
County Councillor A Murray
Clerk I Hunter
4 members of public

Public Question time: - None

Mill Hill Planning Application- A discussion took place on this matter as the Parish Council were not quorum.

1. The Chairman agreed to contact the Planning Department and ask for a deferment of the Parish Council's comments until the Highways report is received.
2. County Councillor A Murray to ask for the Application not to go to Committee until at least May
3. The Clerk to obtain written advice about Parish Councillors Interests in regard to this application

3 members of the public left at this point

Meeting commenced at 19.55

Apologies for Absence: Vice-Chairman M Strother
Parish Councillors J Jeffreys, A Lillie, M Hunter D Ord, P Dodds
S Dodds & A Wrangham

Declaration of Interest: Parish Councillor R Tebay & T Cairns declared Personal & Prejudicial Interests in the Mill Hill Planning Application. The Chairman declared a Personal Interest in the Mill Hill Planning Application

Updates from the Community Police Officer- The Clerk read out the following report supplied by PC Mark Lynn:

Crime – 1 Incident- a Domestic Assault that was detected.

Traffic matters – On 5/1/16 a car was found with accident damage on Church Hill. It appears that the offending vehicle made off and was never identified.

Poaching – Although no incidents have been reported in your Parish the wider area has been visited by men running lurchers. Several people have been reported for Summons and are awaiting Court appearances.

Suspicious activity – On Sunday 28/2/16 3 men were seen with Birds of Prey in Hepburn Woods. They were stopped by Police and found to be from North Tyneside. Although they were sent out on their way I am making subsequent enquiries

The Minutes of the Meeting held on 11th February 2016 previously circulated were agreed and signed by the Chairman.

Ch's Initials.....

Min 1095 (Min 1082)- Parish Council Vacancy- The Clerk informed the meeting that interests to become Parish Councillors have been received from Mrs H Coxon & Mrs T Faa-Thompson. The meeting considered the 2 requests and agreed to offer the current vacancy to Mrs H Coxon. The Clerk to inform Mrs. Coxon.

Min 1096 (Min 1083) - The Neighbourhood Plan- The meeting accepted the minutes from the Steering Group meeting held on 22nd February previously circulated. The Terms of Reference for the Steering Group previously circulated were agreed and the Chairman signed them on behalf of the Parish Council. The Application Form to prepare a Neighbourhood Plan previously circulated was agreed and the Chairman signed it on behalf of the Parish Council. The meeting agreed the following response to the letter received from Anne-Marie Trevelyan:

Tilside Parish have agreed in principle to develop a Neighbourhood Plan, and have formed a Steering Group to take the detailed work forward, but we are at a very early stage. The initial area designation application to Northumberland County Council is imminent.

The names and contact details of our Parish Councillors can be found on the Tillside Parish Council website.

Min 1097 (Min1084)- Signage in the Parish- Deferred to April meeting.

Min 1098- Northumberland Estates- The Chairman informed the meeting that Alistair Cochrane, Richard Tebay & himself had met with Colin Barnes of Northumberland Estates and discussed various matters, which included a path from the School Field to the Community Gardens, and paying the costs of removing the Legion Hut

Min1099 (Min1085)- School Field Lease- The Chairman proposed that the Parish Council are now in a position to agree the draft lease, and read out a response to be sent to Northumberland Estates solicitors, this was agreed. The meeting agreed the proposed start date would be 1st April 2016., and the Clerk to send the agreed letter to Warcup Law Firm.

Min 1100 (Min 1086) - Legion Hut- The Chairman proposed deferring this to the next meeting. This was agreed. Parish Councillor M Govett informed the meeting that she had given the Parish Council's copy of the Legion Hut survey which was carried out by Robert Hales to Alistair Cochrane and stated this will be a valuable document especially after the hut is removed.

Parish Councillor M Govett left the meeting at this point.

The meeting was not quorate.

Min 1101- Financial Statement

• Bank Balance	£ 15110.55	
Including	£ 339.82	Future Projects Fund
	£ 404.00	Speed Warning Signs
	£ 14366.73	Parish Council Balance

Ch's Initials.....

Min 1102– Accounts for Payment-

- | | | |
|--------------|---------|----------------|
| • E I Hunter | £ 96.00 | Clerk's Salary |
| • HMRC | £ 24.00 | PAYE |
| • E I Hunter | £ 20.00 | Petty Cash |

Min 1103- Transparency & Website- The members present suggested the Clerk should make an application to DCLG for funding to setup a website for Tillside Parish Council.

Min 1104- Asset Register- The members present agreed public seats & tubs should be added to the current list. Parish Councillor R Tebay proposed that the Asset Register could be updated when the NHP Steering Group completes the survey on the Heritage & Environment items in the Parish

Min 1105- Mill Hill Planning Application- This was covered under the discussion before the meeting began.

Min 1106- Correspondence:

- **The Children's Foundation-** Request for a donation. *The meeting agreed not to make a donation*
- **Tower Mint-** Commemorative Medal for Schools & Councils
- **CPRE-** Spring Newsletter
- **NCC-** Resident's Festival leaflets
- **Clerks & Councils Direct-** Newsletter
- **Ian Brown-** Letter Re grass cutting. *The members present agreed the draft response prepared by the Clerk.*
- **NCC-** Pre-application for Shielhope Cottage- *The members present agreed the Parish Council would like to be involved and would like a site visit.*

Min 1107-Chatton News- Parish Council Vacancy- the Clerk to supply the wording
Mill Hill Planning Application- Parish Councillor R Tebay to supply the wording

Any Other Urgent Business.

Min 1108- Grass Cutting School Field- To be an Agenda Item for April meeting

Min 1109- Frequency of Parish Council meetings- To be an Agenda Item for April meeting

Min 1110- Parish Councillor Resignation- Parish Councillor D Pardoe tendered her resignation with immediate effect. The Chairman gave a vote of thanks for her input over the years.

Date of next Meeting: Thursday 14th April at 7pm

Agenda Items for April meeting must be received by 4th April

Ch's Initials.....

Chairman_____

Ch's Initials.....