

**Minutes of the Meeting held on Thursday 10th September 2015
in the Chatton Village Hall Chatton Commencing at 19.00**

Present: Chairman J Railton Vice-Chairman M Strother
Parish Councillors Mrs M. Govett, Mr. P Dodds Mrs. D Pardoe R Tebay D Ord, &
Mrs A Wrangham
Clerk I Hunter
County Councillor A Murray
3 Members of the public
PC Mark Lynn.

Public Question time: - None

Apologies for Absence: Parish Councillors J Jeffreys, Mrs. S Dodds M Hunter & T Mills

Declaration of Interest: None

Updates from the Community Police Officer- PC Mark Lynn updated the meeting that there has been a spate of farm crimes within the Parish and surrounding area recently, he went on to say the police are looking into all issues and asked members to forward any information they may come across to the police

PC Mark Lynn left the meeting at this point

The Minutes of the Meeting held on 9th July 2015 previously circulated were agreed and signed by the Chairman.

Matters Arising-

Min 1002- Parish Council Vacancies- The Chairman welcomed Mr. A Lillie to the meeting. Mr Lillie gave the meeting a brief history about himself, explaining issues in the Chillingham area he would like to address. The Chairman thanked Mr. Lillie for his attendance and explained somebody would be in contact within the next few days.

Mr Lillie left the meeting at that point.

The meeting agreed to accept Mr. Lillie as Parish Councillor to represent Chillingham Ward, the Chairman agreed to contact Mr. Lillie. The meeting asked the Clerk to contact Ms Cairns and invite her to the October meeting, advising her if she was to be accepted as a Parish Councillor she would be representing Lilburn Ward. The Chairman concluded by saying there may be other residents interested in becoming Parish Councillors.

Min 1003(Min 980) - Broadband- The Chairman informed the meeting that he is preparing the draft the letter and will circulate it for member's agreement. The meeting asked the Clerk to obtain information about the Alnwick Company installing wireless broadband in rural areas, and see if they will attend the October meeting. The meeting also asked the Clerk to contact inorthumberland officers to obtain an updated map which was promised by John Cooper earlier this year, and an update for the installation of broadband in the north part of the Parish as progress was due at the end of August.

Min 1004 (Min 981) - Speed Warning Sign-The Vice-Chairman confirmed he still working on this project.

Min 1005 (Min 982) - The Neighbourhood Plan- Copies of the Sub Group notes previously circulated were tabled. Members of the Sub Group tabled posters which were to be displayed over the Parish and leaflets to be delivered to every house in the Parish by Parish Councillors inviting residents to attend a public meeting on 14th October at 7.30pm in Chatton Village Hall. The Sub Group asked Parish Councillors to support the public meeting. It was agreed the final preparations for the public meeting will be discussed at the Parish Council meeting on 8th October.

Min 1006 (Min 983) - Grass Cutting School Field- The Chairman informed the meeting that the grass has been cut. The meeting considered the letter received from Northumberland Estates in regard to the 40 year lease. The meeting asked the Clerk to obtain clarity on the costs to the Parish Council, and what could the field be used for during the 40 years.

Min1007 (Min 985) - Chatton Bus Shelter-The Chairman informed the meeting that the work is nearing completion.

The meeting suspended Standing orders to allow Mr. B Jackson speak.

Min 1008- Mill Hill-The Chairman invited Mr. Jackson to address the meeting. Mr. Jackson advised the meeting that since sending his letter to the Parish Council he has spoken with the Chairman and Parish Councillor R Tebay. Mr. Jackson went on to say the Parish Council should consider the current application and agree what conditions should be attached to the permission and what questions should be answered, suggesting the following points:

- Time of day vehicles can access the site
- Wheel washing for vehicles leaving the site
- Washing the road adjacent to the site
- Designated parking area on site
- Maintenance of the site
- A schedule for green areas
- Safety of site and current residents of Mill Hill
- Lack of support from Planning Performance Officers in the past
- Concerns about the 13 Street Lights which need to be changed
- Is there a covenant for no holiday lets?
- The access on to the main road

Standing Orders re-instated

The meeting considered all the points raised by Mr. Jackson and the Chairman agreed to draft a response to the current application and circulate by 13th September and ask for members to respond asap to allow comments be submitted by 14th September.

Min 1009- Local Transport Plan 2016/17- The Clerk advised the meeting that the Parish Council have to agree their 3 top priorities for the Local Transport Plan for 2016/17. The meeting agreed to submit the following as the Parish Council's priorities:

1. A Traffic & Parking Plan for Chatton Village

2. Pavement restoration from Cheviot View along West End past the pub until the point opposite the shop in Chatton.
3. Passing Places on the C1810 from Lyham cross roads to Hazelrigg, due to narrow roads and soft verges.

The meeting agreed to consider road signs for the Hetton area at the October meeting, and asked Parish Councillor to obtain a cost for the signs.

Min 1010- Conclusion of Annual Audit- The Clerk reported that there were no issues raised by the External Auditor for the Year ending March 2015, which means the Annual Audit has now been completed.

Min 1011- Planters/Tubs & Public Seats within the Parish- The Chairman suggested the Parish Council include planters/tubs & public seats within their Parish Council's insurance. The Clerk informed the meeting that the Parish Council are responsible for all public seats which should be checked on a regular basis to ensure they are safe and the Parish Council can take on the items it they own the items or are responsible for the items. Parish Councillors stated they did not want to insure the new tubs & planters as a donation was given to the local group towards purchasing the tubs & planters. It was agreed the Clerk contact Alnwick Town Council to see how they deal with this subject. The Chairman agreed to check the public seats within the Parish.

Min 1012- Financial Statement

• Bank Balance	£ 14416.75	
Including	£ 339.82	Future Projects Fund
	£ 404.00	Speed Warning Signs
	£ 13672.93	Parish Council Balance

Min 1013- Accounts for Payment-

• Mrs E I Hunter	£ 192.00	Clerk's Salary
• HMRC	£ 48.00	PAYE
• Mrs E I Hunter	£ 40.00	Petty Cash

Min 1014- Planning Applications *No Observations.*

15/02497/FUL- Single storey extension along the east elevation to form a sun room and single storey extension along the west elevation to form a ground floor bedroom- The Coach House Church Hill Chatton NE66 5PY

15/02728/FUL- Proposed alterations to existing roof, raising of wall to form gable and construction of new pitched roof over bathroom. Proposed first floor bathroom extension with pitched roof over existing utility- The Granary Weetwood Hill Wooler Northumberland NE71 6EY

Min 1015- Planning Applications Observations/ Objections

15/02638/OUT- Outline permission for construction of one detached bungalow- Land South of Scout Hut West End Chatton Northumberland. *Parish Councillors agreed to submit the following:*

- 1. This 'infil' application is for a bungalow on a small site, but there is no detail in the application*
- 2. There is a right of way across this site, used by five West End residents to service their back gardens; the southern access up steep steps is only a pedestrian way. The application makes no acknowledgement of this.*
- 3. One of the Parish Council's recommendations for the recently approved scout hut site, was for the access track to be surfaced all the way through to the Lyham Road. This road we believe still belongs to Northumberland Estates, and these works we would like to see carried out before any development on this site.*
- 4. The timber building, known locally as Winter's Shed, needs to be 'dealt with' as part of this application.*

15/02828/VARYCO- Variation of Condition 20 (temporary site access) of application 12/03336/VARYCO- To vary house types to plots 1-6 to provide improved design in keeping with market requirements- Land South of Mill Hill Chatton Northumberland NE66 5PR. *The Parish Councillors agreed to submit the following as their comments:*

Further to the planning application to vary the conditions of the previous application, the full Parish Council discussed the matter at their meeting on Thursday 10th September 2015.

It was agreed to accept the change of access to the site, providing certain conditions are strictly adhered to. Looking at the history of the whole Mill Hill development, there have been numerous arrangements in the past that have not been "followed through", and the Parish Council are determined that on this occasion, the conditions are properly enforced and strictly adhered to, with a specific named local authority officer and similar appointee from Northumberland Estates.

Conditions have changed since the original application when the temporary road was put in place, and there are now residents living on the site, who will be effected by this new access. Our agreement to the variation would therefore require the following conditions be applied to the new access:

- 1. All building work on the site will be restricted from Monday to Friday from 8am until 6pm. No weekend work will be allowed.*
- 2. There will be a dedicated parking area on the site for builder's vehicles/visitors/subcontractors, etc. This will be either on an unused plot or on Northumberland Estates neighbouring land.*
- 3. All vehicles visiting the site will adhere to a strict cleanliness policy with wheels washed, tyres cleaned, etc to avoid residues being left on the roadways.*
- 4. The whole site will be constantly maintained and vegetation cut. Presently 'a jungle' exists on several plots, and we require the area to be neatly maintained with grass & hedges regularly cut. This particularly includes the common areas of grass.*
- 5. The road will be constantly monitored for mud & builders debris on a daily basis.*
- 6. There will be a strict enforceable speed limit on the road of 10mph at all times.*
- 7. There will be an appointed officer from NCC to be the responsible enforcement officer for all these matters.*
- 8. The street lights erected on the estate are from all accounts the wrong specifications, and certainly are 'overdone' in terms of quantity. A new lighting scheme will be designed & be put in place, prior to commencement of work on the future sites.*
- 9. A plan of adoption of the road & whole estate will be put into place prior to any new building being commenced. This must have a timetable applied to it.*
- 10. The first Mill Hill development has covenants on all the properties preventing commercial use. So business usage, such as holiday cottages, is not allowed unless the covenant is removed by arrangement with Northumberland Estates. We would require this clause be applied to all the further six proposed properties.*
- 11. The temporary road to access the site be restored to its original 'field' status, and the fence removed. The castled wall from the Chillingham road to be reinstated as it was, and the temporary landscaping (mounds of earth) be replaced with pasture, as it originally was. This includes the area around the pond, which we were assured on the previous application that it would become a nature reserve of sorts'.*

12. That a proper on site report from the County Council's Highways Department be commissioned for the proposed new access to the site.

As indicated previously, Tillside Parish Council would not object to this new access, providing that the above conditions are applied to all the development.

Min 1016- Planning Approvals

- 15/01701/LBC- Listed Building Consent for internal alterations to form two dwellings and amendments to access to allow subdivision of garden grounds and adjacent storage area- Weetwood Hall Wooler Northumberland NE71 6EX
- 15/01644/FUL- Internal alterations to form two dwellings and amendments to access to allow sub-division of garden grounds and adjacent storage area- Weetwood Hall Wooler Northumberland NE71 6EX
- 15/02124/FUL- Resubmission- Proposed single storey rear extension and installation of flue pipe- Heathery Hall U1123 Road to Heatheryhall Farm Wooler Northumberland NE71 6EU
- 15/00762/FUL- Construction of 3no. agricultural buildings – West Horton Farm Wooler Northumberland NE71 6EZ
- 15/01293/FUL- Demolition of the former Chatton Scout Hut shed, and construction of one 3 bedroom residential dwelling, including accompanying parking, landscaping and garden space- Land North of Chatton Scout Hut West End Chatton
- 15/02497/FUL- Single storey extension along the east elevation to form a sun room and single storey extension along the west elevation to form a ground floor bedroom- The Coach House Church Hill Chatton NE66 5PY
- 15/02728/FUL- Proposed alterations to existing roof, raising of wall to form gable and construction of new pitched roof over bathroom. Proposed first floor bathroom extension with pitched roof over existing utility- The Granary Weetwood Hill Wooler Northumberland NE71 6EY

Min 1017- Correspondence:

- **NCC-** Information on compost bins
- **Barrie Jackson-** Letter Re Mill Hill
- **NCC-** Belford PC application for a NHP boundary
- **NCC-** Consultation on Planning Protocols *Parish Councillor R Tebay to prepare a response*
- **Teresa Cairns-** Request to become a Parish Councillor
- **Andy Lille-** Request to become a Parish Councillor
- **NCC-** Charter Action Plan satisfaction survey
- **NCC-** Extra signage Hetton area. *Agenda Item October meeting*

- **NCC-** Leaflets Heritage Open Days September
- **Northumberland Estates-** Letter Re School Field
- **NCC-** Leaflets pay as you throw *Parish Councillors had concerns*
- **Clerks & Councils Direct-** Newsletter

Any Other Business.

Min 1018- Highway verges- Parish Councillor Mrs. M Govett informed the meeting that on Thursday the verge on the Devil's Causeway has been cut, but to date none of the other verges from Weetwood Bridge through to the Horton's have not been cut. The meeting agreed Parish Councillor Mrs. M Govett & the Clerk draft a strong letter of complaint.

Min 1019- Footpaths- Parish Councillor Mrs. D Pardoe informed the meeting that the sub group looking at footpaths have prepared an e-mail which was circulated. Parish Councillors asked for the e-mail to be re-sent and Parish Councillors to respond via e-mail.

Min 1020- Chatton News- The meeting agreed that the following be included in the Chatton News:
 Feedback from Chatton Traffic site meeting
 Chatton Bus Shelter
 Neighbourhood Plan
 Update on speed sign

Date of next Meeting: Thursday 8th October at 7pm

Agenda Items for October meeting must be received by 28th September