

**Minutes of the Annual General Meeting of Tillside Parish Council  
On Thursday 8<sup>th</sup> May 2014 in the Chatton Village Hall Chatton  
Commencing at 19.00**

**Present:** Chairman Mrs M. Govett, Vice-Chairman M Strother  
Parish Councillors J Jeffreys, J Railton M Hunter A. Mills, P Dodds, Mrs S Dodds, D Ord &  
Mrs A Wrangham  
County Councillor A Murray  
PC Mark Lynn Inspector Dave Garrick  
Clerk I Hunter  
David English Northumberland County Council  
1 Member of the public

**Public Question time:** - No questions

**Apologies for Absence:** Parish Councillors Mrs S Davidson D Pardoe & R Tebay

**Declaration of Interest:** None

**Min 838- Election of Chairman 2014/15** – Parish Councillor J Jeffery proposed & Parish Councillor Mrs. S Dodds seconded Parish Councillor Mrs. M Govett as Chairman for the forth coming year.

**Min 839- Election of Vice-Chairman 2014/15** – The Chairman Mrs M Govett proposed & Parish Councillor Duncan Ord seconded Parish Councillor M Strother as Vice-Chairman for the forth coming year.

**Updates from the Community Police Officer-** Inspector Dave Garrick gave a brief summary of the area since his arrival 2 years ago, concluding that the Berwick area has the best crime reduction figures. PC Mark Lynn informed the meeting that there have been 3 crimes since the last Parish Council meeting, he concluded by saying 1 driver has been cautioned in the last police presence in Chatton. It was agreed anybody could join the farm watch e-mail list where you receive warning of suspicious activity.

Inspector Dave Garrick & PC Mark Lynn left the meeting at this point

**Min 840- Neighbourhood Plan-** David English tabled copies of his slides and gave a short presentation on Neighbourhood Plans. It was agreed a Neighbourhood Plan would be as binding as any other Development Plan and the policies must be in line with Northumberland County Council's Core Strategy. David English informed the meeting that the Parish Council would get technical & practical help from Northumberland County Council and went on to say there are also grants available for this work. David English advised the meeting that the Parish Council would need to decide when the time is right to consult the community. County Councillor A Murray informed the meeting that the Parish Councils of the Glendale area may consider preparing a joint plan. The Chairman replied that the Parish Council have already replied to Wooler Parish Council saying they would send a representative to the initial meeting. It was agreed to put Neighbourhood Plan on the July Agenda. The meeting thanked David English for his presentation.

David English left the meeting at this point.

**The Minutes of the Meeting** held on 31<sup>st</sup> March 2014 previously circulated were agreed and signed by the Chairman.

**Matters Arising-**

**Min 841 (Min 822)- Speed Warning Sign-** The Vice-Chairman said he would progress the meeting with Northumberland County Council & PC Mark Lynn. The meeting agreed in principle the purchase of 2 signs depending on costs and the Parish Council would consider covering any shortfall of funding. The Vice-Chairman agreed to obtain additional information on what suitable signs are available.

**Min 842 (Min 823) - Website-** Parish Councillor J Railton advised the meeting that he still had not received a satisfactory map. The Clerk informed the meeting that Mrs. D Cleworth has been in contact saying she is still paying invoices for the old website. The meeting agreed the old website needs to be closed down and that the new website should go live with the information Parish Councillor R Tebay currently has i.e. Parish Councillors details and wards. Some Parish Councillors raised concerns that they were unable to access the new website.

**Min 843 (Min 824) - Grass Cutting-** A letter was read out from a member of the public raising concerns about the state of the Village Green. The meeting debated the situation and agreed the Parish Councillors meeting with Terry Garnick from Northumberland County Council would raise the matter with him and the Parish Council will put a piece in the Chatton News saying the Parish Council are looking into the matter and are open to any suggestions from residents. Parish Councillor D Ord advised the meeting that Iain & Roger Brown have been cutting the school field on a good will basis at the present time; the meeting agreed the Clerk write a letter of thanks to Iain & Roger Brown.

**Min 844- Annual Audit-** The Clerk presented members with a balance sheet, the Annual Governance Statement was completed. The Chairman signed the Annual Audit Return which completed the Annual Audit for year ending 31<sup>st</sup> March 2014.

**Min 845- Financial Statement**

• Bank Balance	£ 15105.72	
Including	£ 339.82	Future Projects Fund
	£ 2000.00	Speed Warning Signs
	£ 12765.90	Parish Council Balance

**Min 846– Accounts for Payment-**

• Mrs E I Hunter	£ 192.00	Clerk's Salary
• HMRC	£ 48.00	PAYE
• E Rathbone	£ 40.00	Internal Audit
• Zurich	£ 395.99	Annual Insurance Premium

**Min 847- Correspondence:**

- CAN- Newsletter
- NALC- The Good Councillor's Guide
- CAN- Request for a donation
- CAN- Parish & Community News
- NCC- Grit Bins. *The members agreed to check to see if a bin is in situ before agreeing a payment for filling the grit bin.*

**Min 848- Annual Insurance Premium-** The Clerk advised the meeting that Community First had submitted an annual quote of £350.22 and Zurich have submitted a quote of £395.99 per annum on the condition you agree to 3 years cover: the only difference is Zurich is All Risk Cover on the Fountain etc. whereas Community First is impact only. The meeting considered the quotes and agreed to accept Zurich's quote.

**Min 849- Chatton Issues-** Parish Councillor J Railton advised the meeting that he and available Parish Councillors are holding a site meeting with Terry Garnick to discuss: the water leak at the Percy Arms, signage for Chillingham from Chatton on 14<sup>th</sup> May. The Chairman read out a letter which Parish Councillor J Railton had sent to Steven Bridgett who chairs Northumberland County Council's North Area Committee, the Clerk agreed to scan the letter and circulate it to members.

**Any Other Business.**

**Min 850- Dates of Future Meetings-** The draft dates for meetings for 2014/15 it was agreed to confirm the dates at the July meeting.

10<sup>th</sup> July  
11<sup>th</sup> September  
13<sup>th</sup> November  
22<sup>nd</sup> January 2015  
5<sup>th</sup> March  
14<sup>th</sup> May (AGM)  
All meeting commence at 7.00 p.m.

Meeting closed at 9.00 p.m.

**Date of next Meeting:** Thursday 10<sup>th</sup> July at 7 p.m.

Agenda Items must be received by 30<sup>th</sup> June