

**Minutes of the Annual General Meeting of Tillside Parish Council
On Wednesday 29th May 2013 in the Chatton Village Hall Chatton
Commencing at 19.30**

Present: Chairman Mrs M. Govett, Vice-Chairman M Strother,
Parish Councillors, D Ord Mrs. D Pardoe & Mrs S Dodds,
Clerk I Hunter
County Councillor A Murray
PC Mark Lynn
2 Members of the public

Public Question time: - No questions

Apologies for Absence: Parish Councillors J Jeffreys & J Railton

Declaration of Interest: The Clerk declared a Personal & Prejudicial Interest in the Annual Review to the Clerk's Salary

Min 740- Election of Chairman 2013/14 – Parish Councillor Ms. D Pardoe proposed & Parish Councillor Mrs. S Dodds seconded Parish Councillor Mrs. M Govett as Chairman for the forth coming year.

Min 741- Election of Vice-Chairman 2013/14 – Parish Councillor Duncan Ord proposed & the Chairman seconded Parish Councillor M Strother as Vice-Chairman for the forth coming year.

Updates from the Community Police Officer- The Chairman welcomed PC Mark Lynn to the meeting. PC Lynn advised the meeting that crime has been low in the Parish: but went on to say there had been the following incidents locally:
1 Timber stolen from the roadside at 4 a.m. one morning
2- A member of the Parish Council aided a person in distress
3- A tractor was stolen from a compound in the Akeld area.
PC Lynn informed the meeting there is a national problem with sat' nav's are being stolen from tractors as well as a high volume of keyless ignition cars are being stolen

PC Mark Lynn left the meeting at this point

The Minutes of the Meeting held on 14th March 2013 previously circulated were agreed and signed by the Chairman.

Min 742- Annual Audit- The Clerk presented members with a balance sheet, the Annual Governance Statement was completed. The Chairman signed the Annual Audit Return which completed the Annual Audit for year ending 31st March 2013.

Min 743- Review of the Clerk's Salary- The Clerk advised the meeting that the last May she received a pay rise which equated to £10.89 per hour gross and advised the meeting that this year she has worked 136.25 hours which works out at £10.57 per hour. The Clerk agreed to leave the meeting at this point. Parish Councillors asked the Clerk to remain in the meeting. The meeting agreed the Clerk's salary remain at £120 per

month but a bonus to be paid at the May meeting to cover the hours worked over and above the 132.25 agreed hours per year.

Min 744- Financial Statement

• Bank Balance	£ 9140.99	
Including	£ 339.82	Future Projects Fund
	£ 125.00	Ex Football Club
	£ 1163.83	Balance from Halifax A/c
	£ 7512.34	Parish Council Balance

Min 745– Accounts for Payment-

• Mrs E I Hunter	£ 192.00	Clerk’s Salary
• Mrs E I Hunter	£ 30.00	Petty Cash
• HMRC	£ 48.00	PAYE
• Community First	£ 238.79	Insurance Premium
• R.A.W. Clark & Co	£ 193.00	Legal Fees
• E Rathbone	£ 40.00	Internal Audit
• NALC	£ 97.94	Subscription

Min 746- Planning Applications- *Observations*

13/01256/LBC- Remove and replace existing windows and doors – 4-9 Bank Top Chillingham Alnwick Northumberland NE66 5NG *Parish Councillors agreed to support this application*

12/03336/VARYCO- To vary house types to plots 1-6 to provide improved design in keeping with market requirements and to retrospectively revise the footpath alignment to avoid services- Land South Of Mill Hill Farm Chatton Northumberland NE66 5PR. *Parish Councillors agreed to object to this Planning Application until the following is agreed in writing:-*

A specification of natural local random stone must be used on this development. A pallet of sample stone should be agreed between Northumberland Estates, Northumberland County Council and the Parish Council. Also all the houses should be built to match the agreed sample which fits in with the original Mill Hill development

Min 747- Planning Applications- *No Observations*

13/00463/LBC- Listed Building Consent to dismantle 3no stone multi-fuel chimney stacks and rebuild to exact coursing in ashlar stone- 4-8 Bank Top Chillingham Alnwick Northumberland NE66 5NG .

Min 748- Planning Approvals

12/03863/VARYCO- Removal of condition No 4 (not to be used as ancillary (accommodation) of application No 12/00555/FUL – Weetwood Hall Wooler Northumberland NE71 6EX

13/00463/LBC- Listed Building Consent to dismantle 3no stone multi-fuel chimney stacks and rebuild to exact coursing in ashlar stone- 4-8 Bank Top Chillingham Alnwick Northumberland NE66 5NG

Min 749- Correspondence:

- **CAN-** Newsletter
- **NCC-** Modification Order No 22
- **NCC-** Forms for Love Northumberland
- **Clerks & Council Direct-** Newsletter
- **Dobson Design-** Letter Re Banktop Cottages Planning Application
- **NCC-** Letter Re Community Agreements Proposals to support areas at risk of flooding

Any Other Business.

Min 750- Support for Chatton Church Parish Councillor Mrs. D Pardoe asked the meeting if the Parish Council were willing to give any financial support to the PCC as they are currently trying to raise funds for the Church building, which will include a bid to the Lottery. The Parish Councillors considered the request and agreed to give the PCC a letter of support stating the Parish Council are paying for the grass at the Village Hall to be cut 3 times in time for the Flower Festival at the end of June, this letter can be used as funding in kind for match funding.

Min 751- Dog Fouling- A member of the public raised concerns about dog fouling in Chatton. The Clerk tabled 'No Dog Fouling' signs. The meeting agreed Parish Councillors erect the signs within Chatton and that this matter be highlighted in the Chatton News.

Min 752- Flower Festival- Parish Councillors Mrs S Dodds & Mrs. D Pardoe advised the meeting that the Flower Festival will take place on 28th June. Members asked Parish Councillor D Ord to obtain a price to cut the Village Hall grass 3 times which will cover up to the July Parish Council meeting as the field will be used for events at the Flower Festival. The meeting asked to Clerk to contact Northumberland County Council to see if they would organise the grass cutting of Chatton to coincide with the Flower Festival.

Min 753- Website- Parish Councillors asked the Clerk to contact Glendale Gateway Trust for an update on the Glendale website.

Min 754- Pot Holes- Parish Councillor M Strother raised concerns about the road at Lilburn Towers and pot holes on Fowberry Mains road. County Councillor A Murray informed the meeting that the Lilburn Towers road is due to be repaired about July time, and went onto say some pot holes have been repaired in the Fowberry area, but

he would report the pot holes again at Fowberry Mains. Parish Councillors raised concerns about pot holes in other areas of the Parish. The Clerk advised the meeting that anybody can go to Northumberland County Council website and report pot holes and they can identify the exact location.

Min 755-Parish Council Vacancies- The Clerk advised the meeting that there are currently 7 vacancies. The Chairman advised the meeting that Mrs S Davidson is willing to join the Parish Council, the meeting accepted the proposal. Parish Councillors informed the meeting that Tony Mills, Peter Dodds & Mark Hunter are possibly interested in joining the Parish Council. It was agreed that Parish Councillors contacted the interested parties and ask them to attend the July Parish Council meeting. Parish Councillors also agreed to see if they could find other people interested in joining the Parish Council.

Min 756- Bank Signatories- The Clerk informed the meeting that there now is only 2 Bank Signatories herself and Parish Councillor D Ord. The meeting agreed that The Vice-Chairman be added as a signatory the Clerk agreed to obtain the paperwork.

Min 757- Christmas Lights- Mr N Douglas gave the Christmas lights to the Parish Council as he is now no longer a member of the Parish Council.

Min 758- Dates for Parish Council meetings in 2013/14- The meeting agreed to go back to Thursday night's for Parish Council meetings if the hall is available after the July meeting.

Meeting closed at 8.50 p.m.

Date of July Meeting: Wednesday 17th July at 7.30p.m.