

**Minutes of the Meeting held on Thursday 14th September 2017
in the Chatton Village Hall Chatton Commencing at 19.00**

Present: Vice-Chairman M Strother (in the Chair)

Parish Councillors: R Tebay A Wrangham T Cairns S Coulson, T Faa-Thompson,
T Hume, M Hunter, H Prytherch, B Stimpson

Clerk I Hunter

1 Member of the public

Public Question time: - None

Community Police: - The Police had submitted a report to say no issues.

Signing of Declaration of Acceptance- B Stimpson, S Coulson, H Prytherch, M Hunter & T Faa-Thompson signed their Declaration of Acceptances and joined the Parish Council at that point.

The Chairman welcomed the new Parish Councillors to the Parish Council to represent the agreed Wards.

Apologies for Absence: Chairman J Railton, Parish Councillors P Dodds S Dodds & M Govett
County Councillor A. Murray.

Declaration of Interest: Parish Councillors B Stimpson, S Coulson, & T Faa-Thompson declared a personal interest on Agenda Item No 10 as they are members of Tillside Neighbourhood Plan Steering Group.

Request for Dispensation: Parish Councillors B Stimpson, S Coulson, & T Faa-Thompson requested a dispensation Re: Tillside Neighbourhood Plan as they are members of the Steering Group. They completed the paperwork and Parish Councillors agreed to grant the dispensation.

Min 1271- Broadband update- The Chairman welcomed Sylvia Pringle from iNorthumberland to the Parish Council Meeting. Sylvia Pringle explained that phase 2 will be completed by Christmas, and the surveying working for phase 3 has already commenced, as an additional £6m funding has been received. Sylvia tabled copies of the superfast broadband rollout map for Tillside Parish and explained the different coloured markings, she agreed to e-mail a copy of the map to allow members to zoom in to see individual properties. Sylvia explained they are now looking at the more complex cases, explaining there is a price cap of £2000 per property to provide fibre to the cabinet and £2500 to provide fibre to the property. Members asked about the Community programme, Sylvia explained, this is a scheme where the community registers an interest with iNorthumberland, however, the community may need to find additional funding after the scheme has been costed, the scheme can be as low as 4 properties and there is no upper limit, there are currently 40+ of these applications submitted to iNorthumberland. Sylvia advised the meeting if fibre is supplied to the cabinet and you are over 1200- 1500mtrs from the cabinet your speed will drop. A member asked about self-dig, Sylvia replied that this would come under the Community programme and could help deliver a programme for an area. Parish

Councillors A Wrangham & T Hume suggested they would support self-dig for the Lilburn area which currently has poor coverage and does not appear on the map as going to receive superfast broadband. Sylvia agreed to work with the 2 Parish Councillors to see if this could be progressed. Parish Councillor R Tebay stated that he was dissatisfied with the coverage within the Parish, quoting %'s for Wards within the Parish. Sylvia reported that so far Northumberland County Council has 93% coverage and the government target for the end of the year is 95%. Members asked about alternative schemes, Sylvia replied to say there are companies who provide wireless or satellite broadband to properties that currently receive under 2mg, this scheme is to bounce a signal from property to property but needs a clear line of sight, you can apply to iNorthumberland for a voucher of about £300 towards installation costs. The Clerk agreed to circulate Sylvia Pringle's e-mail address to allow members to raise individual issues. It was agreed the Clerk contact Sylvia Pringle to see if the iNorthumberland leaflets are available electronically, and when the coverage map is received it is placed on the Parish Council website.

Sylvia Pringle left the meeting at this point

Minutes- The Minutes of the Annual General Meeting held on 11th May 2017 previously circulated were agreed and signed by the Chairman.

Minutes- The Minutes of the Parish Council Meeting held on 16th August 2017 previously circulated were agreed, apart from Min 1265. Parish Councillor R Tebay stated that the comments to the Planning Application No 17/02368/FUL were not what was agreed to the meeting. Parish Councillors agreed with Parish Councillor R Tebay. The Chairman signed the Minutes.

Min 1272(Min 1264)- Tillside Parish Council Logo- Parish Councillors considered all designs which had been received. 8 Parish Councillors supported the cup and rings logo without the strap line and 2 Parish Councillors supported the heart of Northumberland. Therefore, it was agreed the Parish Council logo will be the cup and rings.

Min 1273 (Min 1267) - The Neighbourhood Plan- The Chair asked for clarity about the representation of 5 Parish Councillors on the Steering Group. Parish Councillor R Tebay tabled copies of the Terms of Reference for the Steering Group which does not have a specific number of Parish Councillors. Parish Councillors agreed that the letter prepared by the Chairman needed to be amended. The Clerk to revise the letter which will be agreed by the Chair and then all members to agree the letter which will be sent asap to Parish Councillor A Wrangham as Chair of the Steering Group. The Chair asked if Parish Councillor R Tebay would be willing to re-join the Steering Group. Parish Councillor R Tebay responded to say he had left the Steering Group, however, he is still willing to support and help where required. The Chair gave a vote of thanks to Parish Councillor R Tebay for his hard work saying it is appreciated and that he would be a miss. The Clerk agreed to circulate the Terms of Reference for the Steering Group on receipt of a copy, Parish Councillor R Tebay said Terms of Reference are on the website. Parish Councillor T Hume stated that the big estates would share their plans.

Min 1274- Chatton Village Hall- The Chair informed the meeting that all the information regarding baby changing units has been forwarded to Mr. A Cochrane of the Village Hall Committee.

Min 1275- Speed reductions for Chatton- Parish Councillor T Cairns spoke to his report. Parish Councillor R Tebay suggested it would be better if there could be figures obtained from other areas so we could have comparisons, which could give us more power to push for a traffic plan. It was agreed Parish Councillor T Cairns continue to work on this subject and report back to the next Parish Council meeting. The Chair informed the meeting that the Speed Watch Group have obtained a cost of £157.20 for the purchase of 4 speed camera signs, which could be erected at each approach to Chatton Village, he concluded by saying he had concerns about too much signage within the village. Parish Councillors debated the subject, and Parish Councillor T Hume queried the liability i.e. Insurance etc. if the Parish Council erect the signs. It was agreed that the Speed Watch Group contact Northumberland County Council asking:

- Can the signs can be erected on your poles quoting the BS No for the sign
- Will you erect the signs?.

It was agreed if the signs are erected there needs to be an annual review of the situation.

It was also agreed to in principle support purchase of the signs at a cost of £157.20 by the Speed Watch Group, on the condition the Insurance is sorted and there are no health & Safety issues. Finally, if there any additional costs for erecting the signs the group can come back to the Parish Council, where it will be considered.

Min 1276 (Min 1269)- Barmoor Windfarm - Parish Councillor T Faa-Thompson agreed to be the Parish Council representative on the panel.

Min 1277- Conclusion of Annual Audit- The Clerk informed the meeting that the only issue raised by the External Auditor is if an Asset has not been purchased by the Parish Council is should be on the Asset Register at a nominal figure of £1. Parish Councillors agreed to amend the Asset Register. This completed the Annual Audit for year ending March 2017.

Min 1278- Financial Statement

- Bank Balance £ 18311.25

Min 1279 - Accounts for Payment

- Mrs E I Hunter £ 192.00 Clerk's Salary
- HMRC £ 48.00 PAYE
- Mrs. E I Hunter £ 50.00 Petty Cash

Min 1280- Planning Approvals

17/01498/FUL- Proposed single storey extension to the rear of an existing cottage to improve the usability of the existing kitchen and provide two

bedrooms- Sandpiper Cottage 1B Hetton Law Farm Cottages Lowick
TD15 2UL

17/01132/FUL- Proposed revisions to the approved design of dwelling on Plot 2 Mill Hill (ref 12/03336/VARYCO) including internal alterations, garden room added to kitchen/dining, garage roof raised for first floor bedroom, bay window added to living room and roof pitch lowered to give more space at eaves- 29 Chatton Mill Hill Chatton NE66 5PA

17/02145/FUL- Proposed removal of single storey flat roof bathroom and replacement with a single storey flat roof utility, entrance, bathroom and kitchen extension along with a single storey pitched roof lounge extension 3 Chatton Park Bank Chatton Alnwick NE66 5RB

17/02306/FUL Construction of single storey extension - Homildon House Spylaw
Chatton Alnwick Northumberland NE66 5RZ

Min 1281- Correspondence-

1. **CPRE-** Summer Newsletter
2. **Clerks & Councils Direct-** Newsletter
3. **NCC-** Joint meeting with Town & Parish Councils 19th October
4. **NCC-** Annual Town & Parish Council 5th October
5. **Clerks & Councils Direct-** Newsletter

Min 1282- Local Transport Plan 2018/19- Parish Councillors considered the requests submitted for 2017/18 and agreed to submit the same 3 priorities for 2018/19:

1. A Traffic flow survey for Chatton Village which needs to include parking.
2. There is a need for passing places to be installed on the road between Weetwood Bridge and the Hortons, this road is part of St Cuthbert's Way so it is a well-used road by all modes of transport.
3. An assessment and remedy for the Lyham crossroads is required, as this is a dangerous crossroads

Parish Councillors asked the Clerk to contact County Councillors A Murray & R Lawrie asking for their support on the above priorities as this is the 2nd year they have been submitted.

Min 1283- Bank Account- The Clerk informed the meeting that the Chairman J Railton & Parish Councillor T Cairns have been added as signatories. The Clerk informed members that the Parish Council can sign up for online banking, which allows the Clerk to make electronic payments, which can be an advantage in some cases. However, as the Parish Council requires 2 signatures per cheque if the Parish Council require 2 people to undertake online payments then Clerk + one of the other signatories can register, however, they must have a Bank of Scotland Account. The Chair stated he banked with the Bank of Scotland. Parish Councillors

agreed the Clerk look into online banking, however for governance & risk purposes, the Chair should be registered as view only so each time Parish Councillors agree a payment, the Clerk makes the payment and the Chair views the Account. Also, the Chairman and Vice-Chairman to sign a payment sheet at each Parish Council meeting

Min 1284- Bridleway/ Footpath No 33- As the information was not available for the meeting, it was agreed to circulate the information to Parish Councillors. Any comments to the consultation must be submitted by 5th October.

Min 1285- Chatton News- It was agreed Parish Councillor S Coulson prepare a brief summary on broadband using the leaflets, including a link to iNorthumberland website, saying the Parish Council is lobbying for more coverage.

Any Other Urgent Business.

Min 1286 (Min)1268- River Till- Parish Councillor R Tebay asked if the letter of support had been sent yet. The Clerk replied a draft has been sent to the Chairman for approval. She would follow this up with the Chairman.

Min 1287- Parish Clerk's Pension provision- The Clerk informed the meeting that Parish Councils have a statutory duty to provide a pension for Parish Clerks who earn at least £192 per week, however, as she did not earn that figure it is optional and as the amount of pension would be of no value to her i.e. maybe 1p per week she was not interested. Parish Councillors accepted the Parish Clerk's recommendation not to provide a pension.

Min 1288- Future Planning Observations- Parish Councillors agreed there would be a white board stating reasons for objecting to planning applications at each meeting and this will be used whilst considering each application. Also, any objections will not be submitted until the draft has been agreed by at least the Chairman and the Vice-Chairman. The Clerk advised members of the time limit.

Min 1289 - Parish Council's Policies – Parish Councillors agreed there needs to be a folder with all Parish Council policies, as well as a paper explaining reasons to object to planning applications, which will be retained in the Parish Council cupboard. The Clerk to prepare the folder

Min 1290- HospiceCare- Parish Councillor B Stimpson tabled copies of the latest leaflet.

Date of the next Parish Council Meeting: Thursday 9th November at 7pm

Parish Councillor M Hunter submitted his apologies for November meeting.

Agenda Items for November meeting must be received by 31st October 2017

Chairman _____ Date _____

Ch's Initials _____