

**Minutes of the Parish Council Meeting held on Thursday 13th April 2017
in the Chatton Village Hall Chatton Commencing at 19.00**

Present: Chairman J Railton Vice-Chairman M Strother
Parish Councillors: D Ord, R Tebay A Wrangham T Faa-Thompson M Hunter &
I Brown (during Min 1229)
County Councillor A Murray
Clerk I Hunter
Peter Rutherford Northumberland County Council (Min No 1229 only)
Sue Coulson TNP Secretary (Min No 1229 only)
1 Member of the public

Public Question time: - None

Apologies for Absence: Parish Councillors M Govett & H Coxon

Declaration of Interest: None

Request for Dispensation: None

Community Police: The Chairman read out the following report which had been received:

Since the last Chatton Parish Council meeting on 09/02/17 there has been one recorded crime in the area of Chatton. There have been no other incidents to report to the council. I would remind all persons to remain vigilant during the holidays due to the increased numbers of visitors to our area and to report anything that they believe to be suspicious

Minutes- The Minutes of the Parish Council Meeting held on 9th February 2017 previously circulated were agreed and signed by the Chairman.

Min 1226 (Min 1222)- Community Speed Watch- John Butler not in attendance

Min 1227- Footpath to Community Garden- It was agreed to defer this until the May meeting, as the Chairman & 2 Parish Councillors are meeting with Colin Barnes of Northumberland Estates and will feedback to the May Parish Council meeting.

Min 1228 (Min 1223)- Pot Holes & Highway Maintenance Funding- Parish Councillors suggested there is the need for a sub-group to be formed to look at solutions for the car parking etc. in Chatton. Parish Councillors agreed the Chairman prepare a statement regarding the need for a traffic and car parking survey for Chatton which County Councillor A Murray will take forward to Northumberland County Council Highway's Department. It was also agreed Parish Councillors report roads which need attention within their Wards direct to County Councillor A Murray and cc the Parish Council e-mail address.

Peter Rutherford & Sue Coulson joined the meeting at this point

Min 1229 (Min 1213) - The Neighbourhood Plan- The latest update from the neighbourhood Steering Group (SG) had been previously circulated.

Parish Councillor R Tebay gave the following verbal presentation:
89 surveys have been prepared and distributed by hand, there has been a 57% response.

The main issues identified from the survey are:

Housing- A need for affordable housing and the availability of housing for the young

There is a loss of rented accommodation to holiday homes

Increase in 2nd homes

There is a need to gather more evidence

New Building- Support & ensure future developments fit with the surrounding vernacular.

Encourage small scale development using infill sites.

Support local heritage

Support conversion of farm buildings.

Conservation Area Appraisal- Consideration needs to be given to the benefit of the cost of preparing a plan.

Local Economy- More space for businesses and easier access for businesses to start up.

Hubs for businesses.

Policies to support rural businesses and farming.

The Planning Consultant has advised that a business survey is required, however, the SG have gathered comprehensive evidence from the businesses they have consulted so far.

Community Facilities- Support the shop and the Post Office

Protect and improve green spaces. The SG have already collected some evidence.

Identify local green spaces which should be preserved and maintained.

What are the next steps:

Revisit and finalise the vision & key objectives.

Start to write planning policies.

Gather further evidence including a housing needs survey to identify holiday homes, so far 24 holiday homes have been identified, as well as gather evidence regarding empty properties.

Compile a list of community projects i.e. the future use of the school field.

Commence drafting the plan

Parish Councillor R Tebay agreed to continue to give updates at Parish Council meetings.

The Chairman asked if there was a timeline. Parish Councillor R Tebay responded to say there will be a public consultation event once the vision & objectives have been revised.

Ian Brown joined the meeting at this point.

Parish Councillor M Hunter asked how the SG will deal with conflicts. Parish Councillor R Tebay replied to say the housing needs survey will provide the evidence.

Peter Rutherford gave a summary of a Conservation Area Appraisal for Chatton: it will reflect the prevailing character of the village, Chatton is a compact built village, aspects have occurred through history. There was not a need for a plan originally and if the Parish Council decides to prepare a plan now it should be a quick plan costing approx. £5k-£10K, which would be a management strategy carried out by Accredited Architects or professionals. The Chairman informed the meeting that

work was undertaken whilst preparing the Chatton Village Plan, so there is already some information available. The meeting agreed Parish Councillor R Tebay work with the Consultant Jenny Ludman to scope the work and see if there are any grants available to fund the work required. Parish Councillor R Tebay suggested a Designated Green Spaces policy could be developed which could include the following examples:

Protect the Village Green, Cricket Ground, there would need to be evidence. Also, the shop could be protected as a Community Asset.

Parish Councillor R Tebay informed the meeting that he would e-mail a copy of the slides to the Clerk for circulation, and all the information collected from the survey will be on the website shortly. He gave a vote of thanks to the members of the SG and Peter Rutherford for their hard work. He concluded by saying that £101.91 from the original grant needs to be repaid as there is an underspend, but he will be applying for a grant to fund the next stage. The Chairman gave a vote of thanks to the SG for their hard work, and gave a reminder that the plan covers the whole of the Parish. Peter Rutherford agreed to organise a hard copy of the analysed data from the survey to be in the Chatton shop for residents to view. Finally, Peter Rutherford informed the meeting that at some point the Parish Council will need to contact Northumberland County Council regarding the preparation of a Strategic Environmental Assessment, if the plan is to include allocation of land for development, or depending on the ambitions of the polices.

Peter Rutherford & Sue Coulson left the meeting at this point

Min 1230(Min 1225)- Defibrillators- Parish Councillor A Wrangham informed the meeting that Heart Safe will provide a defibrillator for £1200, and went on to explain Parish Councillors can receive a demonstration, she concluded by saying the only defibrillator within the Parish is at The Percy Arms in Chatton. The meeting agreed in principle to fund up to £3k to locate an additional defibrillator in the north area of the Parish and one in the south area of the Parish. County Councillor A Murray responded to say if re-elected he would fund one defibrillator from his small grants funding. Parish Councillor A Wrangham agreed to undertake further research and report back to the May meeting.

Min 1231-Financial Statement

• Bank Balance	£ 17509.39	
Including	£ 339.82	Future Projects Fund
	£ 404.00	Speed Warning Signs
	£ 16765.57	Parish Council Balance

Min 1232– Accounts for Payment-

• Ludman Planning	£ 2550.00	Consultancy Fees TNP
• Chatton Village Hall	£ 48.00	Hire of Hall TNP
• R Tebay	£ 37.05	Printing TNP
• S M Coulson	£ 48.04	Printing TNP
• Groundworks UK	£ 101.91	Repay underspend grant TNP
• Chatton Village Hall	£ 150.00	Annual Rent
• Mrs E I Hunter	£ 192.00	Clerk’s Salary
• HMRC	£ 48.00	PAYE

- K Nixon £ 20.00 Compost village tubs
- Request for a donation
Hospice Care
The Children's Foundation *It was agreed not to make any donations*

Min 1233- Planning Application- No Observations

17/00685/HEGRMN- Proposal- Hedgerow removal notice- Amerside Law Farm Chatton Alnwick Northumberland NE66 5RF

17/00749/FUL- Proposed removal of utility and construction of a single storey sunroom- 1 North Hazelrigg Chatton Alnwick Northumberland NE66 5SB

17/01132/FUL- Proposed revisions to the approved design of dwelling on Plot 2 Mill Hill (ref 12/03336/VARYCO) including internal alterations, garden room added to kitchen/dining, garage roof raised for first floor bedroom, bay window added to living room and roof pitch lowered to give more space at eaves- 29 Chatton Mill Hill Chatton Northumberland NE66 5PA

Min 1234- Planning Approval

17/00203/LBC- Listed building consent for sympathetic strengthening and restoration of Hetton Bridge including the construction of a reinforced concrete saddle, wall stabilisation, masonry repairs, repointing, drainage works and carriageway reconstruction- Hetton Burn Bridge Chatton Northumberland

17/00298/FUL- Proposed new single detached dwelling- Plots 5 and 6 Mill Hill Chatton Northumberland NE66 5PA

17/00685/HEGRMN- Proposal- Hedgerow removal notice- Amerside Law Farm Chatton Alnwick Northumberland NE66 5RF

Min 1235 -Parish Council Elections- The Clerk informed the meeting that as of 8th May the following people will be Parish Councillors:

Jim Railton
Michael Strother
Richard Tebay
Peter Dodds
Sheila Dodds
Ali Wrangham

The Parish Council has 14 seats and the quorum is 5. The above people will need to sign their Declaration of Acceptance before the Parish Council meeting starts on 11th May.

Min 1236- Correspondence-

- **NCC-** Modification Order (No 9) 2015 *Agreed.*
- **N Estates-** Letter proposing to increase the annual rent of the Cricket Ground to £175.00. *The meeting gave delegated authority to Parish Councillor R Tebay to deal with this matter as a response is required within 14 days.*

- **NCC-** Pre-order consultation on Right of Way Amerside Law- Hollow Burn. *The meeting agreed to consider this at the May meeting as a response is required by June.*

Min 1237- Chatton News- The meeting agreed Parish Councillor R Tebay draft a form of wording asking the community for suggestions for the use of the school field.

Any Other Urgent Business.

Min 1238- Neighbourhood Plan logo- The Chairman agreed to update the May Parish Council meeting on the progress of a logo for the Neighbourhood Plan.

Min 1239- Village Tubs- The Chairman tabled a receipt for the purchase of compost for the village tubs, which had been purchased by K Nixon. Parish Councillors agreed the payment of £20.

Date of the Annual General Meeting: Thursday 11th May at 7pm

Agenda Items for May meeting must be received by 2nd May 2017

Chairman _____ Date _____

Ch's Initials _____