

**Minutes of the Meeting held on Thursday 11th January 2018
in the Chatton Village Hall Chatton Commencing at 19.00**

Present: Chairman J Railton, Vice-Chairman M Strother
Parish Councillors: P Dodds, S Dodds, A Wrangham, S Coulson,
T Hume, H Prytherch, B Stimpson. R Tebay, & M Hunter
County Councillor A. Murray. (during Min No 1308)
3 members of the public
Clerk I Hunter

Public Question time: - None

Community Police: - No report

Apologies for Absence: Parish Councillors T Faa-Thompson, & M Govett
County Councillor R Lawrie

Declaration of Interest: Parish Councillor S Coulson declared a Personal & Prejudicial Interest in
Agenda Item No 12 as the owner of the property.

Request for Dispensation: None

Minutes- The Minutes of the Parish Council Meeting held on 9th November 2017 previously
circulated were agreed and signed by the Chairman.

Min 1308 (Min 1292) - The Neighbourhood Plan- Parish Councillor A Wrangham informed the
meeting that there has been no response to the request for a Project Manager, and
therefore the Steering Group are unable to proceed. Parish Councillor T Hume
asked if Jenny Ludman the consultant had been approached to see if she would
undertake the work. Parish Councillor A Wrangham responded to say no. She went
on to say that she was standing down as Chairman of the Steering Group and the
Parish Council should possibly find a new Steering Group. Parish Councillors
debated the situation, the following suggestions/comments were made:

- Contact Northumberland County Council to see if there is any available support.
- Hold another public meeting.
- Will there be any financial implications to the Parish Council?

Parish Councillors recognised and applauded the work undertaken by the Steering
Group.

The Chairman proposed, and the Vice-Chairman seconded that a final decision be
made at the February meeting if the Neighbourhood Plan will continue or not. The
Chairman & the Vice-Chairman to consider possible options ahead of the February
meeting.

Min 1309 (Min 1293)- Speed reductions for Chatton- Parish Councillors agreed to donate £200
to the Chatton Speed Watch Group.

Min 1310 (Min 1305- Village Hall Area- Parish Councillor H Prytherch tabled drawings which
had been received recently. He advised the meeting that he had only been
able to obtain one quote for the works which came to a total of £9000
including VAT. Parish Councillors agreed the following:

- There will need to be consultation with Chatton Village Hall Committee, regarding sharing the costs 50/50? - The Chairman to speak to the Village Hall Committee.
- The Parish Council can reclaim the VAT (if invoices made out to the Parish Council)
- 3 quotes will be required.
- Grants & fund-raising events will be required.
- Chatton Village Hall Committee may be the correct body to apply for grants, due to charitable status.
- The Chairman agreed to thank Mr. Rathbone for drawing up the plans.
- Parish Councillor H Prytherch agreed to become the Project Manager.
- Parish Councillor T Hume support Parish Councillor H Prytherch.
- Check to see if Planning Permission is required.
- Parish Councillor T Hume agreed to organise the removal of the cement sheets from the area.

Min 1311- Projects- The Vice-Chairman stated he raised this at the last meeting suggested using part of the bank balance to enable projects to be delivered, such as the Village Hall area. He went on to suggest play facilities on the School Field. It was agreed this was something which was raised during the consultations for the Neighbourhood Plan, and Parish Councillor T Faa-Thompson had agreed to undertake work on this. Parish Councillor T Hume suggested the Parish Council may need to consider the implications i.e. weekly inspections, annual inspections and any liabilities. Parish Councillors agreed that Mrs L Strother and interested people contact Parish Councillor T Faa-Thompson, regards setting up a group, then a site meeting with a play provider could be organised to look at options and obtain a costing.

Min 1312- Financial Statement

- Bank Balance £ 20337.70

Min 1313- Accounts for Payment

- I Catchpole £ 35.88 Annual website charges
- I Catchpole £ 200.00 Donation- Speed Watch Group
- Mrs E I Hunter £ 192.00 Clerk's Salary
- HMRC £ 48.00 PAYE
- Mrs. E I Hunter £ 20.00 Petty Cash

Min 1314- Planning Applications

17/03570/LBC- Listed Building Consent for the conversion of redundant agricultural buildings into 8 No. residential units- Land at West of Broomhouse Farm West Lilburn Northumberland. *The following comments have already been submitted:*
Tillside Parish Council share the highways concerns and fully agree to their recommendations. Subject to this, we support the application.

- 17/03569/FUL Conversion of redundant agricultural buildings into 8 No. residential units- Land at West of Broomhouse Farm West Lilburn Northumberland. *The following comments have already been submitted:*
Tillside Parish Council share the highways concerns and fully agree to their recommendations. Subject to this, we support the application.
- 17/04228/FUL- Installation of a 24.75 KWp ground mounted solar PV array. The system will comprise 75 black solar panels at the side of the property- Fowberry Mains Mill Fowberry Mill Track Wooler NE71 6EN. *The following comments had already been submitted:*
Tillside Parish Council have examined the above application and carried out a site visit. We support the application, providing the conditions of screening by way of replanting the hedges as detailed on the plans, are carried out to protect the neighbouring property's view of the development.
- 17/04368/FUL- Refurbishment and repair of existing building, including change of use from religious training centre (C2) to residential dwellings (C3) and subdivision of the existing building into 3 dwellings. Construction of new extension & new external stair Hetton Hall Chatton Alnwick Northumberland NE66 5SD. *Parish Councillors agreed to submit the following:*
Tillside Parish Council discussed the application to change the dwelling into three separate properties, and generally supported the division. However, Councillors were concerned by matters raised by the other statutory consultees, i.e. English Heritage, Northumberland County Council's highways department, as well as the views of neighbouring residents and landowners, and it is hoped that their representations will be fully explored before any planning permission is granted.
- 17/04369/LBC- Listed Building Consent for the refurbishment and repair of existing building, including change of use from religious training centre (C2) to residential dwellings (C3) and subdivision of the existing building into 3 dwellings. Construction of new extension & new external stair Hetton Hall Chatton Alnwick Northumberland NE66 5SD. *Parish Councillors agreed to submit the following:*
Tillside Parish Council discussed the application to change the dwelling into three separate properties, and generally supported the division. However, Councillors were concerned by matters raised by the other statutory consultees, i.e. English Heritage, Northumberland County Council's highways department, as well as the views of neighbouring residents and landowners, and it is hoped that their representations will be fully explored before any planning permission is granted
- 17/04365/FUL- Change of use of buildings, demolition of modern agricultural buildings and conversion of traditional farm steading buildings into single residential/live work dwelling with private garden and other ancillary works. West Lyham Farmhouse West Lyham Chatton NE66 5QA 5SD
Parish Councillors agreed to submit the following:

Tillside Parish Council looked at this planning application for a single house on the site, instead of four properties, and generally supported the proposal.

17/04606/FUL- Demolition of former Scout Hut and shed, and construction of 3no 4-bedroom dwellings including accompanying parking landscaping and green space- Land North of Chatton Scout Hut, West End Chatton Northumberland. *Parish Councillors agreed to submit the following:*

Tillside Parish Council examined the proposal for three properties on the former Scout Hut site and nearby field, and generally supported the plans.

It was felt that the lane to the south of the development which runs alongside, onto which the three houses have access should be made good/restored/improved as a condition of this application. The lane is in the ownership of the applicant, and its state of repair has been an ongoing complaint to the Parish Council over several years.

It was also felt that design wise, although a gesture had been made to variegation, more variety could be put into the plans. The site is in a Conservation Area and the absence of uniformity and difference of design would enhance the houses.

Parish Councillor S Coulson left the meeting at this point Standing Orders were suspended to allow members of the public address the meeting.

Min 1315- Weetwood Hall- Members of the public referred to their previously submitted letters where they raised the following concerns:

- The new water supply installation not complying with planning conditions.
- The new bore hole is located in the wrong position.
- The log store/pump building is larger than on the plans and doesn't have planning permission.
- The footpath has not been completed.
- Concerns regarding access to the development
- The perimeter wall.
- The sub-division of the Hall
- All the planning conditions that have not been complied with.

The public asked the Parish Council for their support to ensure all conditions are complied with. County Councillor A Murray advised the meeting that he has been in talks with the Planning Enforcement Officer on this subject. The residents gave permission for the Parish Council to forward their letters to the Planning Enforcement Department.

Standing Orders were reinstated.

Parish Councillors agreed the Chairman draft a letter to the Planning Enforcement Officer asking her to inspect the site and report back to the Parish Council, the letter to be approved by Parish Councillors

Min 1316- Correspondence-

1. **NCC-** Modification Order (No 2) – Byway Open To All Traffic No 37 has been confirmed.
2. **NCC-** Definitive Map Modification Orders (Nos 5 & 7) 2016 and (No 2) 2017– Byway Open To All Traffic No 37 has been confirmed
3. **Resident letter-** Raising concerns regarding neighbouring area. *The Chairman read out a draft response, Parish Councillor R Tebay suggested an amendment, it was agreed to send the revised letter. The Clerk to obtain clarification from NALC regarding personal information.*
4. **Resident letter-** Fowberry Mains Mill Application.
5. **Clerks & Councils Direct-** Newsletter
6. **NCC-** Car Parking studies for Market Towns
7. **NCC-** Modification Order (No 15) 2016 Public Bridleway No 27
8. **NCC-** Public Path – Diversion Order (Public Bridleway No 27)

Min 1317- Training and Transparency Fund - Parish Councillor R Tebay gave a summary of what Parish Councils are required to do under the transparency rules, stating that the Parish Council are complying with the majority. However, he raised the point that draft minutes need to be displayed on the website and notice boards within a month of a Parish Council meeting. Parish Councillor T Hume confirmed this was undertaken after the November meeting. It was agreed the Clerk would post a hard copy of the draft minutes to the following Parish Councillors for displaying on notice boards:

Vice-Chairman –	Chillingham
Parish Councillor R Tebay-	Chatton
Parish Councillor T Hume-	Lilburn
Parish Councillor T Faa-Thompson-	Hetton

Parish Councillor R Tebay stated that all representations on outside bodies as Parish Councillors should be on the website. The Clerk agreed to check to ensure Parish Councillor T Faa-Thompson is registered on the website as a member of the Barmoor Wind Farm Panel. The Clerk informed the meeting that funding had been secured for the purchase of a laptop, software and scanner, and tabled quotes for Currys with one-year guarantee & John Lewis with 2-year guarantee Parish Councillors agreed the Clerk purchase the equipment from John Lewis, and check with Stephen Rickitt at NALC regarding data storage. The Clerk confirmed the equipment would be stored at her premises to allow access, and there would be sufficient insurance cover for the equipment.

Min 1318- Chatton News- Parish Councillors agreed Parish Councillor H Prytherch prepare an article regarding the proposal for a barbecue area at the Village Hall. It was also agreed to state the Parish Council has made a donation to the Speed Watch Group.

Any Other Urgent Business.

Min 1319- Leave of Absence- The Clerk informed the meeting that Parish Councillor M Govett had submitted a request for leave of absence until the May meeting, as she

is unable to attend the January meeting due to accommodation problems. She is also unavailable for the February meeting. Parish Councillors considered the request and raised concerns about her recent attendance at meetings. Parish Councillors voted 6 for and 3 against granting leave of absence. The Chairman to advise Parish Councillor M Govett of the decision, and to ask for an improvement of her attendance at Parish Council meetings.

Date of the next Parish Council Meeting: Thursday 8th February at 7pm

Agenda Items for February meeting must be received by 30th January 2018

Chairman _____ Date _____

Ch's Initials _____