

**Minutes of the Annual Parish Council Meeting held on Thursday 9<sup>th</sup> May 2019  
in the Chatton Village Hall Chatton Commencing at 19.05**  
Website: <http://www.tillside.uk/>

**Present:** Chairman M Strother, Vice-Chairman R Tebay  
Parish Councillors: H Prytherch, J Renner, R Ord, A MacDonald-Smith, I Fiddes,  
I Straughan T Hume & D Douglas  
County Councillor A Murray  
Clerk I Hunter  
3 members of the public

**Public Question time:** - A resident explained the work he proposed to undertake on the lime tree on his property in the New Road, stating he has received approval from Chatton Village Hall Committee, Northumberland Estates have agreed on the condition the Parish Council does not have any objections. Parish Councillors agreed to approve the works on the trees on the condition the access is agreed ahead of any works and any damage to Parish Council property will be repaired. The resident concluded by saying a planning application for the works will be submitted.

**Min 1495-Election of Chairman for 2019/20-** Parish Councillor R Tebay proposed & Parish Councillor A Macdonald-Smith seconded Parish Councillor M Strother as Chairman for the forthcoming year. This was agreed. Parish Councillor M Strother accepted the position and signed the Declaration of Acceptance.

**Min 1496- Election of Vice-Chairman for 2019/20** Parish Councillor T Hume proposed & the Chairman seconded Parish Councillor R Tebay as Vice-Chairman for the forthcoming year. This was agreed. Parish Councillor R Tebay accepted the position and signed the Declaration of Acceptance.

**Min 1497 – Chairman’s Annual report-** The Chairman reported that the Parish Council now has a full complement, members are enthusiastic, and in the last 12 months we have been as professional as we can be. Also, we have done things and have projects are in the pipe line. He concluded by saying thank you to everybody for their positivity, this is a credit to the Parish Council.

**Apologies for Absence:** Parish Councillors, B Stimpson, M Hunter, A Wrangham & T Faa-Thompson

**Declaration of Interest:** None

**Request for Dispensation:** None

**Community Police:** - No updates

**Minutes-** The Minutes of the Parish Council Meeting held on 11<sup>th</sup> April 2019 previously circulated were agreed and signed by the Chairman.

**Min 1498 (Min1469)- Highways-** The Chairman thanked members for their attendance at the site meeting with Neil Snowdon of Northumberland County Council that day and gave the following updates:

- Lyham cross roads- This will happen this calendar year.
- Scoping exercise for possible car parking sites in Chatton- The Parish Council needs to prove there is a problem, at the minute there is no solution. A survey will be undertaken in July/August to see if there is a problem. The speed check to the east will be undertaken at the same time.
- Additional speed warning sign for Chatton- Neil Snowdon will come back with suggested locations for a pole to the south and a pole to the east. The Parish Council could consider purchasing 1 speed warning sign which could be rotated between poles. Northumberland County Council will pay for the poles.
- Speed reduction signs for Chillingham. Neil Snowdon could see the issues with blind entrances on this road. The frontages & size of the village does not meet the criteria for speed reduction, however there is a special rural fund which could be used in this case. Neil Snowdon is going to ask for the work for this area to be scoped. Parish Councillors stated there is a noticeboard, bus stop and post box in this area too. Parish Councillors agreed the whole of Chillingham Village needs to be reviewed. The Chairman stated it is up to the experts to come up with a solution. Neil Snowdon had noted the state of the Chillingham road. County Councillor A Murray agreed to look into the signage in this area.

**Min 1499- Annual Governance and Accountability Return for 2018/19**

- Parish Councillors noted that no actions were raised from the report of the Internal Auditor
- Parish Councillors approved the Annual Governance Statement
- Parish Councillors approved the Annual Accounts for 2018/19
- Parish Councillors approved the Accounting Statement and Explanation of Variances
- Parish Councillors confirmed and approved the signing and submission of the Certification of Exemption.
- Parish Councillors agreed to pay the Internal Auditor £50 for undertaking the Internal Audit
- The Vice-Chairman gave a vote of thanks to the Clerk

**Min 1500- Notice Boards-** No update regarding the Hetton noticeboard invoice.

**Min 1501- Rollout of Superfast Broadband-** Parish Councillor T Hume advised the meeting that there is no update, however he will chase S Pringle of Inorthumberland as well as BT Openreach and report back to the June meeting.

**Min 1502 (Min1468)- Horse Chestnut trees in Chatton-** Parish Councillor T Hume informed the meeting that trees are planted and will be monitored. Parish Councillors gave a vote of thanks to T Hume for organising the works.

**Min 1503 (Min 1483)- Weetwood Hall-** Parish Councillors considered the response from the Planning Enforcement Officer and agreed the questions in the letter from the Parish Council had not been addressed. Parish Councillors agreed the Clerk draft another letter for the Chairman & Vice-Chairman to agree requesting a site meeting ahead of the June Parish Council and ask if Northumberland County Council would consider applying a Planning Contravention Notice on this development.

**Min 1504- Annual Insurance premium** –Parish Councillors agreed the payment of £372.46 to Zurich Municipal for the annual insurance premium for 2019/20

#### **Min 1505- Financial Statement**

- Bank Balance £ 18258.44 as at 31<sup>st</sup> March

#### **Min 1506- Accounts for Payment**

• E I Hunter	£ 153.31	Clerk's Salary
• HMRC	£ 38.20	PAYE
• E I Hunter	£ 38.47	Expenses
• Zurich Municipal	£ 372.46	Annual Insurance premium
• NALC	£ 147.88	Annual subscription
• E Rathbone	£ 50.00	Internal Auditor
• E I Hunter	£ 137.00	Planning Application fee
• M Rathbone	£ 200.00	Preparation & submission of Planning Application.

#### **Min 1507- Planning Applications**

19/01000/LBC- Listed Building Consent. To take down the out building to the north east of the main house that has suffered extensive tree damage, and to reconstruct to the same design, reusing the same stone, and slate roof- The Farmhouse Broomhouse West Lilburn Alnwick Northumberland NE66 5NE. *Parish Councillors agreed to support this application.*

19/00779/FUL- Proposed alteration, rear extension and conversion of outbuildings to form a bedroom- 4 New Road Chatton NE66 5PU. *Parish Councillors agreed to object to this application on parking grounds.*

#### **Min 1508 - Correspondence-**

- **Belford Army Cadets-** Request for a donation *Parish Councillors agreed not to make a donation and agreed the Clerk respond explaining why the Parish Council do not make donations.*
- **Resident-** E-mail re proposed works on lime tree on New Road *Covered at Public Question Time.*
- **CPRE-** Spring Newsletter
- **HAGS-** Spring offers
- **Clerks & Councils Direct-** Newsletter

**Min 1509- Annual Policy Review-** Parish Councillors undertook the annual review of the Standing Orders and Complaints Procedure and agreed to adopt them.

**Min 1510- Parish Council documents-** The Chairman, Vice-Chairman and Parish Councillors T Hume, A MacDonald-Smith & D Douglas agreed to meet the Clerk at 6pm on 13<sup>th</sup> June (date of June meeting) to sort the Parish Council documents in the cupboard.

**Min 1511– Remembrance Day 2019 –** The Chairman proposed purchasing 2 Parish Council wreaths for the Remembrance Day Services. This was agreed.

**Min 1512 – Parish Council meeting dates for 2019/20-** Parish Councillors agreed the previously circulated dates for Parish Council meetings for 2019/20.

**Min 1513- Chatton News-** Parish Councillors agreed the following to be included in the next edition of Chatton News:

- New Councillors and Wards
- Litter pick thank you- Parish Councillor J Renner to provide wording.
- Lime trees update.
- Dates of Parish Council meetings, reminding residents that the meetings are open to the public.

**Any Other Urgent Business.**

**Min 1514- Percy Arms-** Parish Councillors reported that they had received complaints from residents about a wall and part of the roof being removed from garage at the rear of the pub, especially as the pub is in a Conservation Area. Parish Councillors asked the Clerk to contact Northumberland County Council Planning Department for clarity on the situation.

**Min 1515- June meeting Agenda items-** Parish Councillors agreed the Village Hall Committee to be a standing item on future Agendas, BBQ area & Rights of Way to be added to the June Agenda.

**Min 1516- Cast Iron signs-** The Chairman proposed Parish Councillor H Prytherch obtain a quote for the repair of the Chillingham cast iron signpost which has only 1 finger left on it, ahead of the June meeting. This was agreed.

**Date of the next Parish Council Meeting:** Thursday 13<sup>th</sup> June at 7pm

Agenda Items for June meeting must be received by 4<sup>th</sup> June 2019

Chairman \_\_\_\_\_ Date \_\_\_\_\_

Ch's Initials \_\_\_\_\_