



THE PARISH COUNCIL OF TILLSIDE

The Annual Parish Council meeting of the Parish Council to be held on Thursday 11th May 2023 in Chatton Village Hall at 7.05 pm or on the rising of the Annual Parish Meeting.

AGENDA

1. Election of Chairman for 2023/24

- Parish Councillors to elect the Chairman for the forth coming year
- The Chairman to sign the Declaration of Acceptance

2. Election of Vice-Chairman for 2023/24

- Parish Councillors to elect the Vice-Chairman for the forth coming year
- The Vice-Chairman to sign the Declaration of Acceptance

3. Chairman's Annual Report.

- The Chairman to present his Annual Report for 2022/23

4. Apologies for absence: Parish Councillors I Straughan & R Tebay

5. Declaration of Interest:

Members are invited to declare any interest they may have in any of the items included on this agenda of this meeting.

6. Request for Dispensation:

(i) To receive from members who have a Disclosable Pecuniary Interest in any items on the agenda an application for dispensation under section 33 of the Localism Act 2011 to enable members to participate in discussions and voting.

(ii) To consider requests for dispensation.

7. Community Police

- To receive any updates from the local Police Officer

8. Minutes of the Parish Council Meeting 13th April 2023

To receive and endorse the Minutes of the Parish Council Meeting held on 13th April 2023 already circulated.

9. Any matters arising from the Minutes

- To receive any updates on items not covered on the Agenda

10. Annual Policy Review

- Parish Councillors to undertake the annual review of the Code of Conduct
- Parish Councillors to undertake the annual review of the Parish Council's Standing Orders
- Parish Councillors to undertake the annual review of the Parish Council's Complaints Procedure

11. Annual Governance and Accountability Return for 2022/23

- 11.1 To consider and agree any actions arising from the report of the internal auditor (copy attached)
- 11.2 To approve the Annual Governance Statement (draft copy attached)
- 11.3 To approve the draft annual accounts for 2022/23 (draft copy attached)
- 11.4 To approve the Accounting Statement and Explanation of Variances (draft copies attached)
- 11.5 To confirm and approve the Certification of Exemption (draft copy attached)
- 11.6 To agree the payment for the Internal Auditor

12. Parish Councillor vacancy

- Parish Councillors to receive the resignation from Parish Councillor H Scrivens
- Parish Councillors to ratify the display of the vacancy notice
- Parish Councillors to consider any requests received for Lilburn Ward

13. Parish Council representation on Outside bodies

- Parish Councillors to agree the Parish Council representative on Chatton Village Hall Committee
- Parish Councillors to agree the Parish Council representative on Barmoor Wind Farm funding panel.

14. Annual Insurance Premium

- Parish Councillors to agree the payment of £404.32 to Zurich Municipal for the 2023/24 Parish Council Insurance policy.

15. Chatton War Memorial

- The Chairman to provide a verbal update on repairs to the Chatton War Memorial
- Parish Councillors to consider/agree any actions

16. Village Green

- Parish Councillors to receive any updates.
- Parish Councillors to consider/agree any actions

17. Highways updates

- Parish Councillors to receive an update on the Chillingham signage.
- Parish Councillors to receive any updates in relation to Chatton bridge
- Parish Councillors to receive any updates in relation to Fowberry bridge

18. Financial Statement- balance at 31st March 2023

- Bank Balance £ 29093.95
Including £9K play equipment funding

19. Receipts

- Northumberland CC £ 2250.00 ½ Annual precept
- Chillingham Wild Cattle £ 160.00 Donation – ½ bench

20. Accounts for Payment

- E I Hunter £ 96.00 Clerk's Salary May
- HMRC £ 24.00 PAYE
- NALC £ 156.04 Annual subscription
- Zurich Municipal £ 404.32 Annual Insurance premium
- E Rathbone £ TBC Internal Auditor
- E I Hunter £ 8.46 Expenses
- ICO £ 35.00 Annual Data Protection fee

21. Chatton Village Hall

- Parish Councillor I Fiddes to provide a verbal update from any Chatton Village Hall meetings.
- Parish Councillors to receive an update on renewing the lease for the Village Hall.
- Parish Councillors consider any actions.

22. New play equipment

- Parish Councillors to consider and agree who will be responsible for the following:
 - a) Legal
 - b) Insurance
 - c) Maintenance
 - d) Inspections

23. Correspondence

- **Forest Stewardship Council-** Stakeholder Consultation – comments by 12th May
- **Local Government Boundary Commission-**Email- Draft recommendations for new electoral arrangements in Northumberland County Council

24. Benches

- Parish Councillors to receive any update on benches using wood from trees which fell during storm Arwen.
- Parish Councillors to receive an update on payments received.
- Parish Councillors to consider/agree any actions

25. Local Issues

- Composting & brown bins

- Trees from Lyham cross roads to Hazelrigg
- 26. County Councillor reports**
- County Councillors M Mather & C Hardy to provide any updates
- 27. Parish Council meeting dates for 2023/24**
- Parish Councillors to agree the Parish Council meeting dates for the forth coming year.
- 28. Chatton News**
- Parish Councillors to agree the Parish Councillor responsible for writing the Parish Council reports for Chatton News.
 - Parish Councillors to agree reports for Chatton News
- 29. Any Other Urgent Business**
- 30. Date of the next Parish Council Meeting TBC**

(Sgnd) Isabel Hunter