



THE PARISH COUNCIL OF TILLSIDE

There is an electronic meeting of the Parish Council to be held at 7.00pm on Thursday 14th May 2020

To join the meeting please use the link below

<https://us04web.zoom.us/j/72295915084>

Parishioners are welcome to attend and should email the clerk for the log-in details: tillsidepc@btopenworld.com

This will be the first formal electronic meeting so please bear with us if there are any IT hiccups

The agenda is shorter than usual given the National Emergency.

Coronavirus Legislation has removed the need for the annual meetings to be held in 2020. The appointments made at the 2019 annual meeting continue until 2021

AGENDA

1. Apologies for absence, declaration of interest, and grant of any dispensations

2. Coronavirus

To agree all Parish Council decisions will be made via email at the present time, and ratify any decisions at the next meeting.

To consider current activity within the parish and any further ways in which the Council can support the community

3. Community Police

4. To agree the Minutes of the Parish Council Meeting held on 13th February 2020

To approve the previously circulated draft minutes from the Parish Council Meeting held on 13th February 2020.

5. Any urgent matters arising from the minutes if not already on the agenda

6. Planning Applications

20/00971/MAST- Proposed Arqiva smart metering 1no. 1.5m OMNI at 13.15m, 1no. GPS antenna at 12.3m, 1no. 3G OMNI antenna at 11.0m mounted on proposed streetworks pole. Proposed Arqiva wall mounted smart metering equipment enclosure and power supply enclosure- Chatton Telephone Exchange New Road Chatton NE66 5PU. *Comments already submitted.*

20/00534/HEGRMN- Hedge Removal Notice- To improve field work efficiencies for the machinery of use- Hetton Steads Farm Office, Hetton Steads, Lowick, Berwick-upon-Tweed TD15 2UL. *Comments already submitted.*

7. Planning Approval

20/00001/VARYCO- Variation of condition 2 (approved plans) and discharge of condition 8 (materials) on approved planning application 18/01017/FUL in order to remove 1 roof light and addition of 1 window- Glendale House New Road Chatton Alnwick Northumberland NE66 5PU

8. Annual Governance and Accountability Return for 2019/20

- 9.1 To agree the Asset Register
- 9.2 To consider and agree any actions arising from the report of the internal auditor (copy attached)
- 9.3 To approve the Annual Governance Statement (draft copy attached)
- 9.4 To approve the draft annual accounts for 2019/20 (draft copy attached)
- 9.5 To approve the Accounting Statement and Explanation of Variances (draft copy attached)
- 9.6 To agree the completion of the Certificate of Exemption (draft copy attached)
- 9.7 To agree the payment for the Internal Auditor Mr E Rathbone

9. Financial Statement- bank balance as at 31st March 2020

- Bank Balance £ 16364.99

10. Accounts for Payment

- | | | |
|--------------------|----------|--------------------------------|
| • E I Hunter | £ 96.00 | Clerk's March Salary (paid) |
| • HMRC | £ 24.00 | PAYE March (paid) |
| • E I Hunter | £ 96.00 | Clerk's April Salary (paid) |
| • HMRC | £ 24.00 | PAYE April (paid) |
| • NALC | £ 148.16 | Annual Subscription (paid) |
| • E I Hunter | £ 96.00 | Clerk's May Salary |
| • HMRC | £ 24.00 | PAYE May |
| • Zurich Municipal | £ 375.53 | Annual Insurance premium |
| • E Rathbone | £ TBC | Internal Audit. |
| • ICO | £ 35.00 | Annual Data Protection fee D/D |

- E I Hunter £ 58.33 Expenses

The following are for urgent items of business only

11. Pension provision for Clerk

- Parish Councillors to review the option of providing a pension for the Parish Clerk

12. Highways

- To receive the report from Parish Councillor I Straughan regarding repairs to the Chillingham roads.

13. Northumberland County Council's summer grounds maintenance programme

- To consider the update received from Northumberland County Council.

14. Public Questions

If there are any public questions, please email them to the clerk by 5.00 pm on Wednesday 13th May at tillsidepc@btopenworld.com

It may be possible to allow greater participation at subsequent meetings

15. Dates for Parish Council Meetings in 2020.21

- Draft dates for Parish Council meetings in 2020.21

These are currently scheduled as per attachment. It is suggested that the Chairman is authorised to call or cancel meetings depending on whether there is business to justify a meeting

(Sgnd) Isabel Hunter
Clerk to Tillside Parish Council