



THE PARISH COUNCIL OF TILLSIDE

The Annual Parish Council meeting of the Parish Council to be held on Thursday 8th May 2025 in Chatton Village Hall at 7.05 pm or on the rising of the Annual Parish Meeting.

AGENDA

- 1. Declaration of Acceptance**
 - All Parish Councillors to sign their Declaration of Acceptance Form
 - All Parish Councillors to complete a Declaration of Interest form.
- 2. Election of Chairman for 2025/26**
 - Parish Councillors to elect the Chairman for the forth coming year
 - The Chairman to sign the Declaration of Acceptance
- 3. Election of Vice-Chairman for 2025/26**
 - Parish Councillors to elect the Vice-Chairman for the forth coming year
 - The Vice-Chairman to sign the Declaration of Acceptance
- 4. Chairman's Annual Report.**
 - The Chairman to present his Annual Report for 2024/25
- 5. Apologies for absence:**
- 6. Declaration of Interest:**

Members are invited to declare any interest they may have in any of the items included on this agenda of this meeting.
- 7. Request for Dispensation:**
 - (i) To receive from members who have a Disclosable Pecuniary Interest in any items on the agenda an application for dispensation under section 33 of the Localism Act 2011 to enable members to participate in discussions and voting.
 - (ii) To consider requests for dispensation.
- 8. Community Police**
 - To receive any updates from the local Police Officer
- 9. Minutes of the Parish Council Meeting 10th April 2025**

To receive and endorse the Minutes of the Parish Council Meeting held on 11th April 2024 already circulated.
- 10. Any matters arising from the Minutes**
 - To receive any updates on items not covered on the Agenda

11. Annual Policy Review

- Parish Councillors to undertake the annual review of the Code of Conduct
- Parish Councillors to undertake the annual review of the Parish Council's Standing Orders
- Parish Councillors to undertake the annual review of the Parish Council's Complaints Procedure

12. Annual Governance and Accountability Return for 2024/25

- 12.1 Parish Councillors to consider and agree any actions arising from the report of the internal auditor (copy attached)
- 12.2 Parish Councillors to approve the Annual Governance Statement (draft copy attached)
- 12.3 Parish Councillors to approve the draft annual accounts for 2024/25 (draft copy attached)
- 12.4 Parish Councillors to approve the Accounting Statement and Explanation of Variances (draft copy attached)
- 12.5 Parish Councillors to confirm and approve the Certification of Exemption (draft copy attached)
- 12.6 Parish Councillors to agree the payment for the Internal Auditor

13. Parish Council representation on Outside bodies

- Parish Councillors to agree the Parish Council representative on Chatton Village Hall Committee
- Parish Councillors to agree the Parish Council representative on Barmoor Wind Farm funding panel.

14. Annual Insurance Premium

- Parish Councillors to agree the payment of £369.85 to Zurich Municipal for the 2025/26 Parish Council Insurance policy.

15. Financial Statement- balance at 31st March 2025

- | | |
|------------------------------|-----------|
| • Current A/c | £ 4165.17 |
| • Savings A/c Instant Access | £ 6009.87 |
| • Savings A/c 95 Days Access | £12052.43 |

16. Receipts

- | | | |
|------------------------------|-----------|------------------|
| • Northumberland CC | £ 2722.50 | ½ Annual precept |
| • Chatton Village Hall | £ 625.00 | 6-month rent |
| • Savings A/c Instant Access | £ 9.87 | Interest |
| • Savings A/c 95 Days Access | £ 52.43 | Interest |

17. Accounts for Payment

- | | | |
|--------------------|----------|--------------------------|
| • Bank of Scotland | £ TBC | Monthly service charges |
| • E I Hunter | £ 96.00 | Clerk's Salary May |
| • HMRC | £ 24.00 | PAYE |
| • NALC | £ 182.64 | Annual subscription |
| • Zurich Municipal | £ 369.85 | Annual Insurance premium |
| • E Rathbone | £ TBC | Internal Auditor |
| • E I Hunter | £ 31.44 | Expenses |

- ICO £ 47.00 Annual Data Protection fee

18. Chatton Village Hall

- Parish Councillor H Ray to provide a verbal update from any Chatton Village Hall meetings.
- Parish Councillors consider any actions.

19. Planning Applications- Parish Councillors to ratify the Parish Council's responses to the following planning applications.

25/01098/FUL- Proposed conversion of roof space with the insertion of conservation roof windows, replacement windows and construction of boundary wall to roadside elevation- 5 West End Chatton NE66 5PP.
Parish Councillors agreed not to object to this application.
However, the majority of the Parish Councillors have concerns about the construction of the boundary wall which will have a detrimental effect on the Chatton Conservation Area.

25/01218/COU- Change of use of redundant farm building to buildings within residential curtilage of existing farmhouse for domestic purposes- Amerside Law Farm Chatton Alnwick Northumberland NE66 5RF.
Parish Councillors agreed to submit no comments.

25/01312/FUL- Residential annex ancillary to main dwelling- Reddishall Chatton Alnwick Northumberland NE66 5RA
Parish Councillors agreed not to object to this application.
However, Parish Councillors have concerns that no materials have been identified on the either the planning application or within the supporting documents. Therefore, the Parish Council request that the missing information is obtained ahead of the planning application being determined.

20. Planning Approval

25/00203/FUL- Install 4no air-to-air heat pumps- Chatton Village Hall Old Road Chatton Alnwick Northumberland NE66 5PX

21. County Councillor reports

- County Councillors for Wooler & Norham & Islandshire Wards to provide any updates

22. Parish Council meeting dates for 2025/26

- Parish Councillors to agree the Parish Council meeting dates for the forth coming year.

23. Chatton News

- Parish Councillors to agree reports for Chatton News

24. Any Other Urgent Business

25. Date of the next Parish Council Meeting TBC

(Sgnd) Isabel Hunter Clerk to Tillside Parish Council