



## **THE PARISH COUNCIL OF TILLSIDE**

**The Annual Parish Council meeting of the Parish Council to be held on Thursday 9<sup>th</sup> May 2024 in Chatton Village Hall at 7.05 pm or on the rising of the Annual Parish Meeting.**

### **AGENDA**

- 1. Election of Chairman for 2024/25**
  - Parish Councillors to elect the Chairman for the forth coming year
  - The Chairman to sign the Declaration of Acceptance
- 2. Election of Vice-Chairman for 2024/25**
  - Parish Councillors to elect the Vice-Chairman for the forth coming year
  - The Vice-Chairman to sign the Declaration of Acceptance
- 3. Chairman's Annual Report.**
  - The Chairman to present his Annual Report for 2023/24
- 4. Apologies for absence:** Parish Councillor A Wrangham
- 5. Declaration of Interest:**

Members are invited to declare any interest they may have in any of the items included on this agenda of this meeting.
- 6. Request for Dispensation:**
  - (i) To receive from members who have a Disclosable Pecuniary Interest in any items on the agenda an application for dispensation under section 33 of the Localism Act 2011 to enable members to participate in discussions and voting.
  - (ii) To consider requests for dispensation.
- 7. Community Police**
  - To receive any updates from the local Police Officer
- 8. Minutes of the Parish Council Meeting 11<sup>th</sup> April 2024**

To receive and endorse the Minutes of the Parish Council Meeting held on 11<sup>th</sup> April 2024 already circulated.
- 9. Any matters arising from the Minutes**
  - To receive any updates on items not covered on the Agenda
- 10. Annual Policy Review**
  - Parish Councillors to undertake the annual review of the Code of Conduct

- Parish Councillors to undertake the annual review of the Parish Council's Standing Orders
- Parish Councillors to undertake the annual review of the Parish Council's Complaints Procedure

**11. Annual Governance and Accountability Return for 2023/24**

- 11.1 To consider and agree any actions arising from the report of the internal auditor (copy attached)
- 11.2 To approve the Annual Governance Statement (draft copy attached)
- 11.3 To approve the draft annual accounts for 2023/24 (draft copy attached)
- 11.4 To approve the Accounting Statement and Explanation of Variances (draft copy attached)
- 11.5 To confirm and approve the Certification of Exemption (draft copy attached)
- 11.6 To agree the payment for the Internal Auditor

**12. Parish Council representation on Outside bodies**

- Parish Councillors to agree the Parish Council representative on Chatton Village Hall Committee
- Parish Councillors to agree the Parish Council representative on Barmoor Wind Farm funding panel.

**13. Speed warning sign**

- Parish Councillors to receive any updates on the damaged speed warning sign & pole.
- Parish Councillors to agree next steps.

**14. Annual Insurance Premium**

- Parish Councillors to agree the payment of £411.03 to Zurich Municipal for the 2024/25 Parish Council Insurance policy.

**15. Financial Statement- balance at 31<sup>st</sup> March 2024**

- Bank Balance                                   £ 20285.03

**16. Receipts**

- Northumberland CC                             £ 2475.00       ½ Annual precept
- Chatton Cricket Club                           £ 175.00       Annual rent- Cricket Club land
- HMRC   £ 313.89       VAT refund

**17. Accounts for Payment**

- E I Hunter   £ 96.00       Clerk's Salary May
- HMRC   £ 24.00       PAYE
- NALC   £ 165.48       Annual subscription
- Zurich Municipal                                 £ 411.03       Annual Insurance premium
- E Rathbone   £ TBC       Internal Auditor
- E I Hunter   £ 17.22       Expenses
- ICO   £ 35.00       Annual Data Protection fee

**18. Chatton Village Hall**

- Parish Councillor I Straughan to provide a verbal update from any Chatton Village Hall meetings.

- Parish Councillors to consider proposals for toilet refurbishment.
- Parish Councillors consider any actions.

#### **19. Planning Application**

24/01267/FUL- Proposed accesses (bellmouths) to 3 No. forests incl. Ros Hill, Quarry House and Haughterslaw- Land At Ros Hill, Quarry House And Haughterslaw Eglington Northumberland

#### **20. Planning Approval**

24/00483/LBC- Proposed provision of wood burning stove to lounge and associated external flue- 5 Broomhouse Steading Chatton NE66 5ND

24/00788/TREECA-Trees in a Conservation: To remove all the existing shrubbery and trees.

#### **21. Planning Refusals**

11/03058/LBC- New ceiling and floor in dining room- Fowberry Tower Chatton Wooler Northumberland NE71 6ER.

11/02521/LBC- Alterations to central room (Blake) and eastern (Blake en-suite), first floor, south side- Fowberry Tower Chatton Wooler NE71 6ER.

11/02128/LBC- Alterations to first floor bedroom (Barrack Room) including installation of staircase-Fowberry Tower Chatton Wooler NE71 6ER.

11/01189/LBC- Refurbishment /alteration to east wing- Fowberry Tower Chatton Alnwick Northumberland NE71 6ER.

11/00944/LBC- Renovation of library on ground floor- Fowberry Tower Chatton Alnwick Northumberland NE71 6ER.

11/00682/LBC- Open Blocked Window on 2nd Floor Landing, West Elevation. Renovate Window. Replace Ceiling- Fowberry Tower Chatton Alnwick Northumberland NE71 6ER

11/00815/LBC- Renovation of morning room, ground floor area- Fowberry Tower Chatton Alnwick Northumberland NE71 6ER.

11/00694/LBC- Renovation of Front Hall on Ground Floor Area- Fowberry Tower Chatton Alnwick Northumberland NE71 6ER.

#### **22. Consultation**

- Parish Councillors to consider responding to the following consultation from Northumberland County Council Planning Department.  
Planning application requirements - local list consultation 2024

#### **23. Defibrillators**

- Parish Councillors to receive an update from Parish Councillor N Petronille-Stone on the purchase of a defibrillator for the Chillingham area.
- Parish Councillors to agree any actions.

24. **Correspondence**
  - **Resident-** Email- Re boundary to School Field, and proposed planting etc.
25. **County Councillor reports**
  - County Councillors M Mather & C Hardy to provide any updates
26. **Parish Council meeting dates for 2024/25**
  - Parish Councillors to agree the Parish Council meeting dates for the forth coming year.
27. **Chatton News**
  - Parish Councillors to agree reports for Chatton News
28. **Any Other Urgent Business**
29. **Date of the next Parish Council Meeting TBC**

(Sgnd) Isabel Hunter  
Clerk to Tillside Parish Council